



MOGALAKWENA MUNICIPALITY

ADVERTISEMENT

ADVERT DATE: 19 MAY 2020
CLOSING DATE: 26 MAY 2020
CLOSING TIME: 10H00

REQUEST TO SUBMIT QUOTATIONS NOTICE: 71/2020

DEPARTMENT: FINANCE STORES

The Mogalakwena Municipality hereby invites service provider to supply and deliver the following items.

SPECIFICATION FOR THE SUPPLY AND DELIVERY OF A4 COPY PAPER

ITEM NO.	DESCRIPTION	QUANTITY
1	A4 White Copy Paper 80gsm (each box carries 5 reams) –equivalent to typek	600 boxes

The following conditions shall apply:

- Prospective Bidders should be registered on **Central Supplier Database (CSD)**-Please submit with unique reference number and Supplier number
- Quotations must be accompanied by:
 1. valid Tax clearance certificate; (Tax compliance status pin issued should also be attached for new tax clearance certificate issued

2. Company registration certificate, CK1, CK2 etc.
 3. ID Copies of the shareholders
 4. B-BBEE status level certificate from an accredited agency, auditors or accountants/Sworn Affidavits
 5. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website www.mogalakwena.gov.za and procurement office (stores).
- Exclusion of other items will cause a disqualification, all quotes must be prepared according to the specification
 - Any alterations on the quotation must be initialed.
 - Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid.
 - No pricing option is allowed. Only one price for one brand must be supplied.
 - Please indicate the brand which is quoted and that which will be delivered.
 - Only locally produced or locally manufactured textiles, clothing, leather and footwear from local, raw material or input will be considered.
 - The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
 - SABS approved technical specification number SATS 1286:2011 will be used to calculate local content.
 - All awards are subject to the user division confirming the sample.
 - Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
 - Fixed prices must be valid for thirty (30) days.
 - **VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.**
 - Suppliers must be in a position to deliver within 14 days upon receipt of official order.
 - Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBEEA 2003 and preferential procurement regulations 2011.

Quotations should be e-mailed to rasekgalam@mogalakwena.gov.za together with **MBD forms** obtainable from www.mogalakwena.gov.za, to reach me no later than **26/05/2020** at **12:00**

For further enquiries, please contact Supply Chain Management office at 015 491 9662

BS GUNQISA
Municipal Manager
54 Retief Street
Mokopane
0600