



MOGALAKWENA LOCAL MUNICIPALITY

VACANCIES

"The Arterial City of Choice"

hereby invites applications from experienced, qualified, innovative, committed, energetic individuals with vision for appointment to the following positions:

**DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES
BUILDING INSPECTOR (Ref.No.3102TS)**

Duties:

Reporting directly to the Building Control Officer, the incumbent will perform the following duties:
• Scrutinizing of building plans • Conducting building and drainage inspections in respect of building plans submitted and approved. Conduct general routine inspection • Conducting inspections relating to demolition application. Liaise with Architects, Engineers, draftsmen and other professionals in the building and public on a daily basis. Issuing of contravention notices and the succession thereof. Issuing fines to offenders of the National Building Regulations. Consultations with clients on building related issues • General administrative functions • Ensuring adherence to the National Building Regulations • Perform any other reasonable task.

Requirements:

National Diploma in Building and thorough knowledge and understanding of the National Building Regulations and Building Standards Act 103 of 1977. Trade testing certificate and Peace officer certificate will be an added advantage. Must have an inter-personal and excellent communication skills (verbal and written). Advanced computer Literacy in Ms Word and Ms Excel. Analytical and Technical skills. The Incumbent must be physically fit. Must have sound knowledge of building legislation and techniques and must maintain confidentiality. The incumbent must have a valid driver's license
2 years' experience in the building industry

Salary Scale: R 369 615, 00 – R 408 252, 00 per annum

GENERAL WORKER (Ref.No.3202TS)

Duties

Reporting directly to the Maintenance Foreman, the incumbent will perform the following duties:
• Perform painting, plastering, carpentry, welding, electrical and Plumbing building maintenance work • Perform overall work within building maintenance • Repairing of office furniture • Maintenance and management of tools. Conduct general building maintenance inspections. Managing outsourced repairs/maintenance work.

Requirements:

Grade 12. Plumbing, welding and electrical trade tests certificates and a certificate to work on heights will be an added advantage. Be able to read and write. The Incumbent must be physically fit. Computer literacy in Ms Word and Ms Excel. A valid driver's license will be an added advantage

Salary: R 130 266, 00 per annum

**DEPARTMENT OF ELECTRICALSERVICES
TECHNICIAN (Ref.No.1101EE)**

Duties:

Reporting directly to the Divisional Head: New projects & Rural Maintenance, the incumbent will perform the following duties:
• Coordinate and supervise all operations and maintenance of substations activities • Control the maintenance of electrical equipment (i.e. high voltage switchgear panels, low voltage network e.t.c) • Perform administrative tasks by scheduling and coordinating tasks to be done and checking that tasks are done • Conduct physical inspection of all electrical substation and feeder lines activities on the network • Monitoring, maintenance and repairs of all 33kv and 11kv electrical lines networks • Records and capturing of all electrical substations data • Supervision and maintenance of high/ medium voltage equipment • Managing staff by issuing job instructions and supervising the work standards.

Requirements:

Grade 12 and National diploma in Electrical Engineering (Heavy Current), electrician trade test and valid driver's license. 3 - 4 years relevant experience.

Salary Scale: R 485 589, 00 – R 523 083, 00 per annum

**ELECTRICIAN
2 posts**

Duties:

Reporting directly to the Technician, the incumbent will perform the following duties:
• Perform installation, maintenance and repair tasks by making new electrical connection and maintaining existing infrastructure • Ensure that all legal instructions, procedures, by-laws and council resolutions are complied with • Do switching up to 33000 Volts Supervise staff

Requirements:

N3 Electrical certificate
Trade test certificate
Valid code C1 driver's license and 2 years' experience.

Salary Scale: R 418 503, 00 – R 462 102, 00 per annum

Closing date: 25 March 2024

Mogalakwena Municipality is committed to employment equity and applications from designated groups are encouraged.

NB: The language policy of the Council is English

Appointments on the above-mentioned positions will be on the competency of the Municipal Manager and no canvassing will be allowed.

**Due to high crime rate/fraud enquiries should strictly be directed to:
Ms. K Bontsi – (015) 491 9634 or Ms. S S Baloyi – (015) 491 9794**

The compulsory Mogalakwena Municipality's application form (obtainable from www.mogalakwena.gov.za or from the Mogalakwena Municipal offices) and certified copies of qualifications should be sent to The Manager: Corporate Support Services, P O Box 34, Mokopane, 0600. If there is insufficient space on the application form, a CV could be attached for additional information.

ONLY CANDIDATES WHO COMPLETE THE APPLICATION FORM IN FULL AND ATTACH CERTIFIED COPIES OF QUALIFICATIONS WILL BE CONSIDERED DURING SHORT LISTING.

PLEASE NOTE THAT FAXED OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.

Should you not hear from us two months after the closing date you may assume that your application was unsuccessful. No further correspondence will be entered into with regard to this matter.