

MOGALAKWENA LOCAL MUNICIPALITY

hereby invites applications from experienced, qualified, innovative, committed, energetic individuals to fill the under-mentioned post: Women and disabled are encouraged to apply.

OFFICE OF THE MUNICIPAL MANAGER MUNICIPAL MANAGER

This is a fixed-term employment contract for two (2) years and the incumbent shall be expected to sign an employment contract, a performance agreement and disclosure of financial interest. The incumbent will be stationed at Mogalakwena Local Municipality with its head office in Mokopane.

Remuneration: Negotiable in line with Upper Limits as per Government Gazette No 37500/2014

Requirements: The applicant must be in possession of Bachelor Degree in Public Administration/ Political Sciences / Social Sciences / Law or equivalent. The incumbent must have a minimum of five (5) years relevant experience at a senior management level and proven successful institutional transformation within public or private sector. The applicant must be computer literate and have a driver's license and his/her own roadworthy vehicle. An incumbent must be a person of honesty and integrity.

The incumbent must have the following leading and Core Competencies as per the Government Gazette No. 37245 dated 17 January 2014:

- **Strategic direction and leadership; people management; program and project management; financial management; change management; government leadership**
- **Moral competence; planning and organising; analysis and innovation; knowledge and information management; communication; results and quality focus**

Knowledge:

- Advanced knowledge and understanding of relevant policies and legislation
- Advanced understanding of institutional governance systems and performance management
- Advanced understanding of council operations and delegation of powers
- Good governance
- Audit and risk management establishment and functionality and
- Budget and finance management

Core Focus Areas: Financial Services, Corporate Support Services, Infrastructural Development, Social Development and Community Services and Planning and Economic Development, Traffic and Emergency Services.

CORE/KEY PERFORMANCE AREAS

- Provide ethically correct advice to the Mayor and Council;
- Ensure implementation of Council Policies and Resolutions;
- To provide vision, set direction for the municipality and inspire others to deliver on the mandate of the municipality.
- To ensure that as Accounting Officer, the municipality complies with the Municipal Finance Management Act No 56 Of 2003 and all other relevant legislations.
- To initiate and support municipal transformation.

- To explore and implement new ways of delivering services.
- Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS);
- To communicate effectively with all stakeholders.
- To display and build the highest standards of ethical and moral conduct.
- Performs and accountable for municipal transformation and organisation development; basic service delivery; local economic development; municipal financial viability and management and good governance and public participation.
- Represent the Municipality at Provincial and National Forums;

All applications **must** be submitted on the official Mogalakwena Local Municipality's **application form for senior managers** that is downloadable from the website: www.mogalakwena.gov.za and must be accompanied by a detailed CV, originally certified copies of qualifications, ID, driver's license and covering letter that indicates the position you are applying for and must be sent by post to: The Acting Municipal Manager, Mogalakwena Local Municipality, P.O. Box 34, Mokopane, 0600 or hand delivered to Mogalakwena Local Municipality, Office no: 117 (Human Resources), 54 Retief Street, Mokopane.

Faxed or e-mailed applications and those without the relevant accompanying documents will not be considered.

Qualifications, employment background check and security vetting and screening will be done for all the shortlisted candidates. Further enquiries may be directed to Ms. S S Baloyi at tel. no. 015 491 9794 during office hours.

Closing date: 22 June 2015

The Mogalakwena Local Municipality reserves the right not to fill the advertised posts.

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Should you not hear from us two months after the closing date you may assume that your application was unsuccessful. No further correspondence will be entered into with regard to this matter.



The Acting Municipal Manager
54 Retief Street
Box 34
MOKOPANE
0600

Notice number: 65/2015
May 2015