

MOGALAKWENA MUNICIPALITY

Mogalakwena Local Municipality hereby invites applications from experienced, qualified, innovative, committed, energetic individuals with vision for appointment to the following positions:

The ideal candidates will have a proven track record of leadership, management and transformation abilities including a high level of emotional intelligence and well developed communication skills. These persons should be passionate drivers who are eager to contribute to the management team of Mogalakwena Local Municipality and be aware of the challenges facing local government.

**MANAGER : PLANNING AND DEVELOPMENT SERVICES
(5 year performance based contract)
SALARY NEGOTIABLE**

REQUIREMENTS

The incumbent of this position must have at least NQF level 7 in a field relevant to Planning and Development Services; The incumbent must also comply with the Municipal Regulations on Minimum Competency Levels for a senior manager in respect of the required Minimum Competency Level in Unit Standards in Financial and Supply Chain Management Competency Areas; Work-related experience of a minimum of seven years at senior and middle management levels of which at least two years must be at senior management level; Core Managerial and Occupational Competencies must be as in terms of the Local Government : Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006.

RESPONSIBILITIES

Strategic planning, organizing, leading and controlling all activities performed by the department; Directing and managing day-to-day operations of the department; Providing services such as Local Economic Development, Tourism, Land – use Management, Integrated Development Planning and Housing to achieve the municipality's policies and objectives; Attending all council and relevant meetings, making recommendations as required and implementing decisions; Advising council on all matters of the department; Being accountable for all functions of the department.

**CHIEF FINANCIAL OFFICER
(5 year performance based contract)
SALARY NEGOTIABLE**

REQUIREMENTS

The incumbent of this position must have at least NQF level 7 in fields of Accounting, Finance or Economics or Chartered Accountant (CA); The incumbent must also comply with the Municipal Regulations on Minimum Competency Levels for a chief financial officer in respect of the required Minimum Competency Level in Unit Standards in Financial and Supply Chain Management Competency Areas; A work-related experience of a minimum of seven years at senior and middle management levels of which at least two years must be at senior management level; Core Managerial and Occupational Competencies must be as in terms of the Local Government : Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006.

RESPONSIBILITIES

The key responsibilities for this strategic position will be to: Design and implement management strategy; Prepare the budget for the municipality and monitor spending patterns; Compile financial statements for the municipality; Ensure compliance with all legislation, By-laws and council's policies on financial matters; Advise the Accounting Officer on the exercise of powers and duties assigned to the Accounting Officer in terms of the MFMA; Manage revenue, expenditure, payroll, debtors, creditors, assets, projects, insurance and risks; Ensure compliance with Supply Chain Regulations & manage the Supply Chain Unit; Manage the statutory audit and provide assistance to Auditor General; Ensure the implementation and execution of the Indigent Policy; Ensure the effective and efficient operation of the Finance Portfolio ; Drive the process of transformation that embraces the principle of developmental finance; Submit financial reports as per the requirements of the MFMA and other legislation; Facilitate and manage stakeholders within the municipality, particularly with relevant organs of state.

PERFORMANCE AGREEMENTS

In terms of section 57 of the Local Government Municipal System Act, 2000 (Act 32 of 2000) the successful applicants shall enter into performance agreements with the Municipal Manager.

REMUNERATION

Attractive, competitive remuneration packages are negotiable.

VETTING

Applicants will be subjected to a vetting process.

CLOSING DATE: 25 April 2014

BENEFITS: As applicable to a local municipality

Mogalakwena Municipality is committed to employment equity and applications from designated groups are encouraged.

NB: The language policy of the municipality is English

Appointments on the above-mentioned positions will be on the competency of the Municipal Manager and no canvassing will be allowed.

The compulsory Mogalakwena Municipality's application form should be fully completed and the application form with certified copies of qualifications sent to The Acting Manager: Corporate Support Services, P O Box 34, Mokopane, 0600. If there is insufficient space on the application form, a CV could be attached for additional information.

**Due to high crime rate/fraud enquiries should strictly be directed to:
Ms. Baloyi S S – (015) 491 9794 or Ms. L Mogano – (015) 491 9863**



54 Retief Street
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0600

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