



MOGALAKWENA MUNICIPALITY

ADVERTISEMENT

ADVERT DATE: 25 MARCH 2015

CLOSING DATE: 02 APRIL 2015

CLOSING TIME: 12H00

REQUEST TO SUBMIT QUOTATIONS NOTICE: 39/2015

MUNICIPAL MANAGER: MAYOR

The Mogalakwena Municipality hereby invites service provider to supply and deliver the following items.

SPECIFICATION FOR THE FACILITATOR OF MOGALAKWENA STRATEGIC PLANNING TO BE HELD ON THE 13TH TO 15TH OF APRIL 2015

DESCRIPTION OF THE SERVICE

1. Three days facilitation of the workshop on 13-15 April 2015 for 75 delegates
2. Development of concept for the workshop
3. Assessment of submitted reports before the workshop
4. Production of reports and action plan

THE FACILITATOR SHOULD MEET THE FOLLOWING REQUIREMENTS:

1. Through understanding of municipal IDP processes
2. Ten or more experiences serving in strategic positions in the public service and municipal environment
3. Served as participant for the development of Limpopo Growth and Development Strategy and have an insight of the current Limpopo Development Plan

4. Have a thorough background of Mogalakwena Municipality
5. Being a citizen of Limpopo Province and Mogalakwena will be an added advantage

The following conditions shall apply:

- Sealed quotations in sealed envelope written the notice number and/or description of service must be deposited in the Tender box to the Supply Chain Management Unit at 07 Retief street Mokopane (Cnr. of Fourie and Retief Street - STORES BUILDING) between 07h30-16h30 (excluding between 13h00-14h00)
- Quotations must be accompanied by:
 1. valid Tax clearance certificate;
 2. CK/Company registration certificate,
 3. B-BBEE status level certificate from an accredited agency, auditors or accountants,
 4. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website www.mogalakwena.gov.za and procurement office (stores)
- Quotation which are submitted in the **wrong tender box, faxed, e-mailed and submitted after the closing time** will not be considered.
- Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid
- No pricing option is allowed. Only one price for one brand must be supplied.
- Please indicate the brand which is quoted and that which will be delivered.
- Only locally produced or locally manufactured textiles, clothing, leather and footwear from local, raw material or input will be considered.
- The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
- SABS approved technical specification number SATS 1286:2011 will be used to calculate local content.
- All awards are subject to the user division confirming the sample.
- Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
- Fixed prices must be valid for thirty (30) days.
- VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.
- Suppliers must be in a position to deliver within 14 days upon receipt of official order.

Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBBEEA 2003 and

preferential procurement regulations 2011. *(More information about application and requirements, please refer to MBD 6.1 for compliance and guidance on how to be accredited or to be verified)*

For further enquiries, please contact Mr. Mekeng Magale at 015 491 9632 /9852

Selepe PP
Acting Municipal Manager
54 Retief Street
Mokopane
0600