



MOGALAKWENA MUNICIPALITY

## ADVERTISEMENT

ADVERT DATE: 03 MARCH 2016  
CLOSING DATE: 11 MARCH 2016  
CLOSING TIME: 12H00

REQUEST TO SUBMIT QUOTATIONS NOTICE: 44/2016

### FINANCE: STORES

The Mogalakwena Municipality hereby invites service provider to supply and deliver the following items.

### SPECIFICATION FOR THE SUPPLY AND DELIVERY A4 COPY PAPER

ITEM NO.	DESCRIPTION	QUANTITY
1	A4 White Copy Paper 80gsm (each box carries 5 reams) equivalent to typek	600 Boxes

The following conditions shall apply:

- Sealed quotations in sealed envelope written the notice number and/or description of service must be deposited in the Tender box to the Supply Chain Management Unit at 07 Retief street Mokopane (Cnr. of Fourie and Retief Street - STORES BUILDING) between 07h30-16h30 (excluding between 13h00-14h00)
- Quotations must be accompanied by:
  1. valid Tax clearance certificate;
  2. CK/Company registration certificate,

3. B-BBEE status level certificate from an accredited agency, auditors or accountants,
  4. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website [www.mogalakwena.gov.za](http://www.mogalakwena.gov.za) and procurement office (stores)
- Quotation which are submitted in the **wrong tender box, faxed, e-mailed and submitted after the closing time** will not be considered.
  - Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid
  - No pricing option is allowed. Only one price for one brand must be supplied.
  - Please indicate the brand which is quoted and that which will be delivered.
  - Only locally produced or locally manufactured textiles, clothing, leather and footwear from local, raw material or input will be considered.
  - The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
  - SABS approved technical specification number SATS 1286:2011 will be used to calculate local content.
  - All awards are subject to the user division confirming the sample.
  - Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
  - Fixed prices must be valid for thirty (30) days.
  - VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.
  - Suppliers must be in a position to deliver within 14 days upon receipt of official order.

Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBBEEA 2003 and preferential procurement regulations 2011. *(More information about application and requirements, please refer to MBD 6.1 for compliance and guidance on how to be accredited or to be verified)*

For further enquiries, please contact Ms. Moyahabo Rasekgala in the Procurement office at 015 491 9662/9650/9731

MM Mthombeni  
Acting Municipal Manager  
54 Retief Street  
Mokopane  
0600