

MOGALAKWENA LOCAL MUNICIPALITY



PROCUREMENT DOCUMENT

**APPOINTMENT OF ONE PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION
SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS**

TENDER No. 23-2020/2021

NOTICE No. 72/2021

NAME OF TENDERER	
PHYSICAL ADDRESS	
CONTACT TELEPHONE NUMBER	

**TENDER ADVERT DATE 11.03.2021
TENDER CLOSING DATE: 12.04.2021
CLOSING TIME: 10:00**

Mogalakwena Local Municipality
54 Retief Street
Mokopane

Contact: Acting Manager: Technical Services
Name: Mrs BF Mthombene
Telephone: 015-491 9603



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MOGALAKWENA LOCAL MUNICIPALITY

Tender No. 23-2020/2021

Notice No: .72/2021

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APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

MOGALAKWENA LOCAL MUNICIPALITY
Tender No. 23-2020/2021
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T1 – Tender Procedure

For the purpose of this tender process a Quality-Based Selection (QBS) method of selection is to be used.

The tender data is according to Treasury document: Supply Chain Management: A Guide for Accounting Officers of Municipalities and Municipal Entities (2005) as well as CIDB: Construction Procurement, Best Practice Guideline #A7, September 2015. Only the relevant sections of these documents are included below:

Method of selection

Quality-Based Selection as per Treasury document: Supply Chain Management: A Guide for Accounting Officers of Municipalities and Municipal Entities to be used as a method of selection that is, there will only be submission of technical proposals for evaluation purposes. Once the service provider has been appointed a detailed scope of service would need to be submitted and the fees as per ECSA fees structure to be applied.

The tender process will consist of a submission of a **technical proposal only**.

National Treasury:

According to National Treasury:

5.9.1 Quality-Based Selection (QBS)

"If technical proposals alone were invited, after evaluating the technical proposals using the same methodology as in QCBS, the accounting officer should request the consultant with the highest ranked technical proposal to submit a detailed financial proposal.

The accounting officer and the consultant should then negotiate the financial proposal and the contract. All other aspects of the selection process should be identical to those of QCBS. If, however, consultants were requested to provide financial proposals initially together with the technical proposals, safeguards should be built in to ensure that the price envelope of only the selected proposal is opened and the rest returned unopened, after the negotiations are successfully concluded".



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CIDB (2005)

CIDB also describes the QBS process as follows:

Approach to Appointment of Consultants:

"Quality based selection (QBS) Tenderers are requested to submit technical proposals only or to submit technical proposals and financial proposals in two envelopes. Where only technical proposals are called for, the tenderer with the highest ranked proposal is requested to submit a detailed financial proposal so that the contract can be negotiated.

The final contract is thereafter negotiated".

Please note the above are quotes from documents:

For the purpose of this bid only a technical proposal must be submitted for evaluation.



APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF WATER SERVICES INFRASTRUCTURE GRANT FUNDED PROJECTS FOR A PERIOD OF THREE (3) YEARS

MOGALAKWENA LOCAL MUNICIPALITY

Tender No. 23-2020/2021

Notice No: .72/2021

T1.1 Tender Notice and Invitation to Tender

Mogalakwena Local Municipality hereby invites Professional Service Provider (PSP) to submit Technical Proposal for the above-mentioned project. This appointment is intended to be for a period of 3 (Three) years.

Only Tenderer who have the required and relevant resources, capacity and expertise as contained in the Tender Data are eligible to submit tenders.

Queries related to the issue of these documents may be addressed to **Mr S MAFOKO**, Tel No.: **015 491 9603**, e-mail: mafokos@mogalakwena.gov.za.

No briefing session. The closing time for receipt of tenders is **at 10:00 am** on Monday the 12th of April 2021. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Also, please note that no Tender Documents will be given to couriers or third parties unless they have in their possession an official letter, confirming on behalf of the company the full details of the specific Tender/ Tenders to be collected.

Tenders may only be submitted on the original tender documentation that is issued. The re-typing of the Tender document is not permitted.

All Tenders will be evaluated in accordance with the Supply Chain Policy of the Mogalakwena Local Municipality, PFMA and other related legislations. All submitted proposals shall remain valid for 90 days. Furthermore, **Quality-Based Selection (QBS) as prescribed and described by Treasury and the CIDB will be the method of selection for this particular Tender.**

Submissions shall be sealed in an envelope marked with the Name and Address of the Tenderer **as well as "Tender Number and Name "APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS"** and deposited in the tender box located in the entrance foyer at the Mogalakwena Local Municipality offices at 54 Retief Street, Mokopane.

**ML MASHISHI
ACTING MUNICIPAL MANAGER
54 RETIEF STREET
MOKOPANE
0600
NOTICE: 72/2021**



APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

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T1.2 TENDER DATA

The conditions of tender are the Standard Conditions of Tender as contained in **Annex F** of the CIDB Standard for Uniformity in Construction Procurement (July 2015) as published in Government Gazette No 38960, Board Notice 136 of 2015. (See www.cidb.org.za).

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

Clause number	Tender Data
F.1.1	The employer is MOGALAKWENA LOCAL MUNICIPALITY
F.1.2	<p>The Documents issued by the Employer for the purpose of the Tender Document are as follows:</p> <p>THE TENDER</p> <p>Part T1: Tendering procedures</p> <p> T1.1 - Tender notice and invitation to tender</p> <p> T1.2 - Tender data</p> <p>Part T2: Returnable documents</p> <p> T2.1 - List of returnable documents</p> <p> T2.2 - Returnable schedules</p> <p>THE CONTRACT</p> <p>Part C1: Agreements and Contract data</p> <p> C1.1 - Form of offer and acceptance</p> <p> C1.2 - Contract data</p> <p>Part C2: Scope of Service</p> <p> C2 - Scope of Service</p>
F.1.3.1	<p>The returnable documents, schedules and other certificates or statements are all listed under Section T2.1 "List of Returnable Documents".</p> <p>It is incumbent upon the tenderer to complete all of the returnable schedules bound in this document under Section T2.2 "Returnable Schedules" and to also attach those additional certificates or documents of statement as indicated in Section T2.2.</p>
F.1.3.2	<p>Replace the wording with:</p> <p>"These conditions of tender, the tender data and tender schedules which are only required for tender evaluation purposes, shall not form part of any contract arising from the invitation to</p>

	tender, except for those tender conditions, claims, statements and undertakings presented by the tenderer that will have influence on the competitive procedure as contemplated under Clauses F.1.5, F.1.6. and as listed in the Tender Data under Clause F.3.11.1.”
F.1.3.3	The following additional definitions shall apply: g) “Tender” and “Bid” shall have the same meaning. The company offering a tender or bid is referred to as the “Tenderer” or “Bidder”.
F.1.4	The employer’s agent is : Name: Mr SS Mafoko Address: 54 Retief Street, Mokopane, 0601 Tel: 015 491 9604 E-mail: mafokos@mogalakwena.gov.za
F.1.5	The employer does not bind itself to accept the lowest or any other Tender.
F.2.1	Only those tenderers who have in their full time employment suitably qualified and registered Professional Engineers or Professional Technologist registered in terms of the Engineering Profession Act (Act No.: 46 of 2000) with experience in Water Resource Management and Planning are legible to submit proposals. No Freelancers will be recognised.
F.2.2	Cost of Tendering The employer will not compensate the tenderer for any costs incurred in attending interviews or making any submissions in the office of the employer. Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.
F.2.5	The Tenderer is deemed to be in possession and have knowledge of the documents referred to in this document but not attached.
F.2.7	The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender. Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list.
F.2.8	The tenderer shall request clarification of the tender documents, if necessary, by notifying the employer at least 5 (Five) working days before the closing time stated in the tender data.
F.2.12	No alternative tender offers will be considered
F.2.13.3	Parts of each tender offer communicated on paper shall be submitted as an original. The document is to be intact in its original format and no pages shall be removed or re-arranged.

F2.13.4	<p>Only authorised signatories may sign the original and all copies of the tender offer where required.</p> <p>In the case of a COMPANY submitting a tender, include a copy of a resolution by its board of directors authorising a director or other official of the company to sign the documents on behalf of the company.</p> <p>In the case of a CLOSE CORPORATION submitting a tender, include a copy of a resolution by its members authorising a member or other official of the corporation to sign the documents on each member's behalf.</p> <p>In the case of a PARTNERSHIP submitting a tender, all the partners shall sign the documents, unless one partner or a group of partners has been authorised to sign on behalf of each partner, in which case proof of such authorisation shall be included in the Tender.</p> <p>In the case of a JOINT VENTURE submitting a tender, include a resolution of each company of the joint venture together with a resolution by its members authorising a member of the joint venture/consortium to sign the documents on behalf of the joint venture.</p> <p>Accept that failure to submit proof of authorisation to sign the tender shall result in the tender offer being regarded as non-responsive.</p>
F.2.13.5 F.2.15.1	<p>The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:</p> <p>Location of tender box: In the main entrance to the Mogalakwena Local Municipal offices Physical address: 54 Retief Street, Mokopane Identification details on the Sealed Tender envelope are: Tender No.: 23-2020-2021 "APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS" and the closing date and time of the tender as stated on the Tender Notice.</p> <p>Documents to be deposited in the Tender Box in the Entrance Foyer. Access to the tender box is only during office hours.</p> <p>Only tenders that are received in a sealed envelope clearly indicating the Name and Address of the Tenderer, description of the service and the tender number for which the tender is submitted will be eligible for acceptance.</p>
F.2.13.6 F.3.5	A two-envelope procedure is not required.
F.2.13.9	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.
F.2.15	The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.
F.2.16	The tender offer validity period is 90 days.
F.2.19	By submitting this tender, the tenderer/bidder authorizes the municipality or its delegate(s) to carry out any investigation deemed necessary to verify the correctness of the statements and documents submitted and that such documents reasonably reflect the ability of the tenderer to provide the goods and services required by the municipality.

	<p>The tenderer acknowledges that access to his/her premises during normal working hours will be granted to the employer or his/her agents during tender and evaluation period to verify any of the claims made by the tenderer.</p>
F.2.23	<p>The documentation that must be submitted with the tender is listed under section T.2.1 List of Returnable Documents.</p> <p>The tenderer shall also refer to Clause F.3.13 hereinafter for the conditions in respect of rejection of tender.</p>
F.3.2	<p>The employer shall at any time prior to five (5) working days from the closing of tenders, be entitled to make any variation, amendment or addition to, or omission from the Tender Documents, including to the time and date set for the closing of tenders, by the issuing of an addendum (or addenda).</p> <p>Any Addendum so issued shall be deemed to form part of the tender documents and shall be communicated in writing to all parties who have acquired the tender documents from the employer. Acknowledgment of receipt is required by the tenderers of any such an addendum during the tender period. Failure to acknowledge the receipt of, or failure to comply in all respects with the content of any such addenda, will render any Tender subsequently submitted, as invalid.</p> <p>No variation by the employer of the tender documents will be of any force or effect unless set out in an addendum as described above, despite the fact that a variation of, or amendment to, the tender documents may have been implied in, or may reasonably be inferred from, any other document issued or statement made by the employer or the engineer.</p>
F.3.4	<p>This tender is based on a one envelope system and tenders will be opened in the following manner:</p> <p>Immediately after the tender closing date and time as stated in the invitation to tender at the Mogalakwena Local Municipality, the deposited tenderer envelopes will be opened and the following will be made public for each tenderer:</p> <p>The name of the company of tender received.</p>
F.3.11.1	<p>Evaluation of tenders will be in accordance with the Supply Chain Management Policy of the Mogalakwena Municipality provisions, together with those Tender Conditions as listed herewith.</p>
F.3.11.3	<p>For the purpose of this bid process, the selection process will be guided by the Quality-Based Selection (QBS) method of selection. Preference points claim form in terms of the preferential procurement regulation 2017</p>
F.3.13	<p>Tender offers will only be accepted if:</p> <ul style="list-style-type: none"> • Authority for signatory is provided • The tenderer has attended the compulsory clarification (briefing) meeting • Has completed the Compulsory Enterprise Questionnaire and there is no conflict of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract; • The tenderer has not:

	<ul style="list-style-type: none"> ○ abused the employer's Supply Chain Management System; or ○ failed to perform on any previous contract and has been given a written notice to this effect; • The tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; • The employer is reasonably satisfied that the tenderer has in terms of the Construction Regulations 2003, issued in terms of the Occupational Health and Safety Act 1993, the necessary competencies and resources to carry out the work safely. • The tenderer has registered and in good standing with the compensation fund or with a licensed compensation insurer; • Submitted a Valid Certified Copy of company registration certificate • Valid Tax Clearance Certificate (Tax Compliance status pin issued should also be attached for new tax clearance certificate issued) • The Mogalakwena Local Municipality may cancel a contract awarded of any company if: <ul style="list-style-type: none"> ○ The company or any of its directors has committed a corrupt or fraudulent act during the procurement process or in the execution of the contract, or ○ An official or other role player committed any corrupt or fraudulent act during the procurement process or in the execution of the contract that benefited that tender.
F.3.14.2	Complete the schedule of deviations attached to the form of offer and acceptance, if any
F.3.16	Notice of non-acceptance of tender will not be sent to individual unsuccessful tenderers. Particulars of the accepted tender can be obtained from the Municipal Manager.
F.3.17	The number of paper copies of the signed contract to be provided by the employer is one (1) .
Additional	<p>Furthermore:</p> <ul style="list-style-type: none"> • Bid documents must be completed in black ink. • All details must be legible and readable to ensure the Bid will be considered for adjudication • Bidders are required to sign each page of the Bid documents • Corrections may not be made by means of correction fluids such as Tipp-Ex or a similar product. In the event of a mistake having been made it shall be crossed out in ink and be accompanied by a full signature at each and every alteration. The municipality reserves the right to reject the Bid if corrections are not made in accordance with the above • The Bidder must submit comprehensive information to prove the relevant skills required for the position. • Bidders are required, in terms of section 21 of the Local Government: Municipal Finance Management Act, 2003 – Municipal Supply Chain Management Regulations as appeared in Government Gazette no. 27636 dated 30 May 2005, to provide the municipality with the following documents once the appointment has been made namely: <p>“1. If the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statement -</p> <p>a) for the past three years; or</p> <p>b) since their establishment if established during the past three years;</p>

	<p>2. A certificate signed by the bidder certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other services provider in respect of which payment is overdue for more than 30 days;</p> <p>3. Particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non – compliance or dispute concerning the execution of such contract.</p>
--	---

Signed

Date

.....

Name

Position

.....

Tenderer

.....

T2: RETURNABLE DOCUMENTS



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(All Documents and Schedules MUST BE RETURNED for the tender to Qualify)

- T2.1 List of Returnable Documents
- T2.2 Returnable Schedules

NOTE:

Although the documents “Returnable Documents” are in line with the CIDB model, these are not the only documents to be returned together with the bid. All the documents indicated on document T1, must be completed and signed where applicable and submitted as a complete set of documents.



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T2.1 List of Returnable Documents

(All Documents and Schedules MUST BE RETURNED for the tender to Qualify)

The tenderer must complete the following returnable documents

1 Returnable Schedules: Primary Responsiveness		
	T2.2A	General Information
	T2.2B	Authority for Signatory
	T2.2C	Certificate of Authority for Signatory of Joint Ventures/Consortium
	T2.2D	Certificate of Attendance of Briefing Meeting
	T2.2E	Compulsory Enterprise Questionnaire
	T2.2F	Record of Addenda to tender documents
	T2.2G	Tenderer's Deviations or Qualifications
2 Returnable Schedules: Claims for Quality		
	T2.2H	Company Experience In the applied Field of Expertise (value based) (valid certified appointment letters and completion certificates to be attached in 6.1)
	T2.2I	Company's previous Experience In the applied Field of Expertise (number of projects implemented) (valid certified appointment letters and completion certificates to be attached in 6.1)
	T2.2J	Key Personnel Qualifications in the relevant field (including a 4 page abbreviated CV for each of the key personnel to be attached in 6.3)
	T2.2K	Affidavit with List of employees and their fields of expertise (no free lancers)
	T2.2L	Valid Certified Copy of Corporate Membership with Industry Body CONSULTING ENGINEERS SOUTH AFRICA(CESA)
	T2.2M	Tenderer's valid Professional Indemnity Insurance for Civil Engineering Work > R 20 000 000,00
3 Returnable Schedules: Statements of Compliance (attach required certificates and documentation in Section 6)		
	T2.2N	All attached MBD forms
	T2.2Q	Valid Tax Clearance Certificate (Tax Compliance status pin issued should also be attached for new tax clearance certificate issued)
	T2.2R	Company Registration

	T2.2S	A Valid Certified Copy of a Tenderer’s recent municipal account and proof of office address
	T2.2T	Proof of Valid Registration with National Treasury Central Data Base
4 Returnable Schedules: Contract portion of this document		
	C1.1	Form of Offer and Acceptance
	C1.2	Contract Data
	C2	Scope of service
5 Returnable Schedules: Documents under Separate Cover		
	There are no schedules to be completed for tender purposes in the other documents forming part of this contract	
6 Evidence required		
	6.1	Valid Certified Copies of Appointment letters and completion reports (T2.2H and T2.2I)
	6.2	Company Profile and valid certified copies of CVs of team members (T2.2J)
	6.3	Valid Certified Copies of qualifications of team members, Valid certified Copies of ID and Valid Certified Copy of professional registration with ECSA (T2.2J)
	6.4	Proof of valid Registration with Central Supplier Database for the South African Government
	6.5	Affidavit (T2.2K)
	6.6	Valid Certified Copy of licenses for Design Software

RETURNABLE SCHEDULE: PRIMARY RESPONSIVENESS



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T2.2A GENERAL INFORMATION

1. Name of bidding entity:

2. Contact details

Address : _____

Tel no : _____

Fax no : _____

E-mail address : _____

3. Legal entity (service provider): Mark with an X

Sole proprietor	
Partnership	
Close corporation	
Company (Pty) Ltd	
Joint venture/Consortium	

4. Income tax reference number :

5. For joint ventures/consortiums the following must be attached:

- Written power of attorney for authorized signatory;
- Pro-forma of the joint venture/consortium agreement;

Signed

Date

Name

Position

Tenderer



APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF WATER SERVICES INFRASTRUCTURE GRANT FUNDED PROJECTS FOR A PERIOD OF THREE (3) YEARS

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T2.2B – Authority of Signatory

Signatories for closed corporations and companies shall confirm their authority **by attaching to this form** a duly signed and dated Valid Certified Copy of the relevant resolution of their members or their board of directors, as the case may be, on the organizations official stationary.

An example of a resolution for a company is shown below:

"By resolution of the board of directors passed on 20....,

Mr/Ms.....

has been duly authorized to sign all documents in connection with the Tender for Contract No:23-2020/2021 for **APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS**—and any Contract which may arise there from on behalf of

(NAME OF THE COMPANY IN BLOCK CAPITALS)

SIGNED BY ACCOUNTABLE OFFICER:
ON BEHALF OF COMPANY

IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF DULY AUTHORIZED SIGNATORY:

AS WITNESSES 1

2



APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

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T2.2C Certificate of Authority for signatories of Joint Venture/Consortiums

This Returnable Schedule is to be completed by joint ventures/Consortiums.

We, the undersigned, are submitting this tender offer in Joint Venture/Consortium and hereby authorise Mr/Ms , authorised signatory of the company
 , acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner		Signature: Name: Designation:
Partner		Signature: Name: Designation:
Partner		Signature: Name: Designation:
Partner		Signature: Name: Designation:

Attach hereto (separately) the agreement or undertaking of the Joint Venture/Consortium on the official stationery of the Joint Venture or the lead partner.



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T2.2E Record of Addenda to Tender Documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:		
	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Signed _____ Date _____

Name _____ Position _____

Tenderer _____



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T2.2F Tenderer's Deviations or Qualifications

The Tenderer should record any deviations or qualifications s/he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause F.3.14.2 of the Standard Conditions of Tender referenced in the Tender Data regarding the employer's handling of material deviations and qualifications.

Tenderers must not include deviations or qualifications relating to the scope of service in this schedule where they are required to submit an Approach Paper.

Page	Clause or item	Proposal

Signed

Date

Name

Position

Tenderer



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Evaluation Criteria

A two-phase evaluation criterion will be considered in evaluating the tender namely:

- Phase 1: Technical Compliance
- Phase 2: Administrative Compliance

Phase 1: Technical Evaluation

Evaluation of technical proposals will be done according to the Guidelines in **Supply Chain Management: A Guide for Accounting Officers of Municipalities and Municipal Entities** (National Treasury) using the Quality-Based Selection method with criteria as listed in tables below.

Tenders will be pre-evaluated on the criteria as set out under

Bidders that score less than **80 out of 100 points** for the functionality criteria will be regarded as submitting a non-responsive tender and will not be evaluated on price and preference points.

Unclear or incomplete information provided will result in no points being allocated and non-responsive.

The Bid Evaluation Committee reserves the right to request any documentation required to perform a meaningful pre-evaluation.

Bidders must therefore ensure that all information is provided in detail.

The following criteria will be used to calculate points for the functionality of tenders and bidders should ensure that they submit all information in order to be pre-evaluated on the criteria mentioned below:

Scoring for technical criteria

NO	CRITERIA	MAXIMUM POINTS	BIDDER SCORE
1	Tenderer's previous experience in applied field of expertise for related projects	60	
2	Tenderer's relevant past experience in similar projects for the key team member	20	
3	Company registrations with Corporate Membership with Industry Body (CESA, ISO 9001:2000).	10	
4	BIM Execution Plan	10	
TOTAL		100	

Previous experience in applied field of expertise for related projects BIDDER SCORE	POINTS
Valid certified Appointment letters and completion certificates from previous employers must be attached as a source of evidence, certified reference letters from clients not less than three months	
Experience and Region BIDDER SCORE Experienced Concrete Structures, Water and Sanitation Infrastructure (familiarity) in the South Africa, local conditions, population and knowledge of regional materials 3 points for every project over R100 million in value completed by the Bidder, through the processes of designing, preparing of Tender Documentation and construction supervision, within the South Africa over the last 5 years. Reference Letters from Clients must be provided as proof. 1 X PROJECT = 3 POINTS 2 X PROJECTS = 6 POINTS 3 X PROJECTS = 9 POINTS 4 X PROJECTS = 12 POINTS 5 X PROJECTS = 15 POINTS	15
Programme Management experience and Knowledge of Municipal Environment BIDDER SCORE Programme Manager for Water and Sanitation Infrastructure above R1Billion Sound knowledge of various funding grants, reporting , implementation plans and municipal work procedures 5 points for every project done by the Bidder in the Municipal Environment for having implemented various programme in a Municipality, Tender Documentation and construction supervision, within the South Africa over the last 5 years. Reference Letters from Clients must be Provided as proof. 1 X PROJECT = 5 POINTS 2 X PROJECTS = 10 POINTS 3 X PROJECTS = 15 POINTS 4 X PROJECTS = 20 POINTS 5 X PROJECTS = 25 POINTS 6 X PROJECTS = 30 POINTS	30
Project Management BIDDER SCORE Demonstrated experience in design and construction management of engineering projects in excess of R 25 million 3 points for every project done with a value exceeding R 25 million over the last 5 years. Reference Letters from Clients must be Provided. 1 X PROJECT = 3 POINTS 2 X PROJECTS = 6 POINTS 3 X PROJECTS = 9 POINTS 4 X PROJECTS = 12 POINTS 5 X PROJECTS = 15 POINTS	15
TOTAL TENDERER'S PREVIOUS EXPERIENCE IN APPLIED FIELD OF EXPERTISE FOR RELATED PROJECTS	60

Note: Where there is no source of evidence provided, no points will be allocated.

Please provide the following information on relevant previous experience in the applied field of expertise. In the event of insufficient space, kindly attach an additional list with the same column headings. Also, please attach Valid certified Appointment / reference Letters and completion certificates from previous employer's appointment letters as a source of evidence.

Employer, Contact person and contactable telephone number	Description of work (Service)	Value of work inclusive of VAT (Rand)	Date completed

Signed

Date

Name

Position

Tenderer

BIM Execution Plan (METHODOLOGY)	POINTS
<p>Demonstrate experience in the design & execution of Municipal Infrastructure including</p> <p>Water Reticulation Water Purification Water Master Plan</p> <p>Points allocated for relevant experience in each field above:</p> <ul style="list-style-type: none"> • 2 points for less than 3 years • 4 points for 3 • 5 years • 6 points for 5 -9 years • 8 points for 10 • 15 years • 10 points for more than 15 years 	<p>2 4 6 8 10</p>
TOTAL EVALUATION POINTS FOR BIM EXECUTION PLAN CRITERIA	10

Note: Where there is no source of evidence provided, no points will be allocated.

Please provide the following information on relevant previous experience in the applied field of expertise. In the event of insufficient space, kindly attach an additional list with the same column headings. Also, please attach appointment letters or letters of recommendation from previous employers for each project as a source of evidence.

Employer, Contact person and contactable telephone number	Description of work (Service)	Value of work inclusive of VAT (Rand)	Date completed

Signed

.....

Date

.....

Name

.....

Position

.....

Tenderer

.....

Company registrations with Corporate Membership with Industry Body (CESA, ISO 9001: 2000).	POINTS
Valid Certified Copies of Corporate membership to be included as a source of evidence	
NO Valid Certified Certificate attached	0
Registration of company with CESA 2.5 points will be given for registration at Consulting Engineers South Africa (CESA) and 2.5 points for Proof of Professional Indemnity of R20 million and above	5
Quality assurance systems which ensure compliance with stated employer's requirements 5 points for ISO 9001: 2000 Certification/application 5 points for full implementation of CESA administrative system or equivalent quality management	5
TOTAL	10

Note: Where there is no source of evidence provided, no points will be allocated.

Please provide the following information on relevant previous experience in the applied field of expertise. In the event of insufficient space, kindly attach an additional list with the same column headings. Also, please attach appointment letters or letters of recommendation from previous employers for each project as a source of evidence.

Employer, Contact person and contactable telephone number	Description of work (Service)	Value of work inclusive of VAT (Rand)	Date completed

Signed

.....

Date

.....

Name

.....

Position

.....

Tenderer

.....

The experience of assigned staff members in relation to the scope of work will be evaluated from three (3) different aspects as stated below:

- 1) General experience (total duration of professional activity), level of education and training and positions held for each discipline specific team leader.
- 2) The education, training skills and experience of the assigned staff in the specific sector, field, subject etc. which is directly linked to the scope of work and role.
- 3) Key staff members professional registration status with ECSA.

The scoring for the experience of key staff will be as follows:

Tenderer's proposed key personnel to be involved in the project	POINTS
CVs and certified copies of Professional registration certificate from ECSA and academic qualifications must be attached as a source of evidence.	
Project Director in field of expertise	
Less than 15 years relevant experience or not registered professionally with ECSA	0
Equal or more than 15 years relevant experience (Pr Eng)	3
Equal or more than 20 years relevant experience (Pr Eng,PrCPMP/PMP) and Relevant Master's degree (e.g MBA,MSc,Meng etc.)	5
Lead Engineer Water and Wastewater member qualifications in the field of expertise	
Less than 10 years relevant experience or not registered professionally with ECSA	0
Equal or more than 10 years but less than 15 years relevant experience (Pr Eng/Pr TechEng)	3
Equal or more than 15 years relevant experience (Pr Eng/Pr Tech Eng, MEng)	5
Electrical Engineer	
Less than 10 years relevant experience or not registered professionally with ECSA	0
Equal or more than 10 years but less than 15 years relevant experience (Pr Eng/Pr TechEng)	3
Equal or more than 15 years relevant experience (Pr Eng/Pr Tech Eng, Elec Eng)	5
Resident Engineer	
Less than 10 years relevant experience or not registered professionally with ECSA	0
Equal or more than 10 years but less than 15 years relevant experience (Pr Eng/Pr TechEng)	3
Equal or more than 15 years relevant experience (Pr Eng/Pr Tech Eng)	5
TENDERER'S PROPOSED KEY PERSONNEL TO BE INVOLVED IN THE PROJECT	20

Note: Where there is no source of evidence provided, no points will be allocated.

An abbreviated CV of key staff of not more than 4 pages should be attached to this schedule.

Each CV should be structured to cover the following information:

1. Personal particulars
 - Name.
 - Date and place of birth.
 - Place(s) of tertiary education and dated associated with.
 - Professional awards.
2. Qualifications (Degrees, Btech, grades of membership of professional societies and professional registrations.)
3. Skills.
4. Name of current employer and position in enterprise.
5. Overview of post graduate / Btech experience (Year, organization and position)
6. Outline of recent assignments / experience that has a bearing on the scope of work.

Please provide the following information related to the proposed Key Personnel to be involved in the project. Kindly attach an additional list with the same column headings.

Key Staff	Academic Qualification	Years of Experience	Professional Registration Number with ECSA
Project Director in field of expertise Name:			
Lead Engineer Water and Wastewater member qualifications in the field of expertise Name:			
Electrical Engineer Name:			
Resident Engineer Name:			

Signed _____ Date _____

Name _____ Position _____

Tenderer _____

A minimum of 80 to be scored to be shortlisted for further evaluation.

Phase 2: Administrative compliance:

Successful bids lodged will be examined to determine administrative compliance. Bids with obvious deviations from the requirements/conditions stated below will be eliminated.

Critical Criteria	Compliance .Yes/No (office use only)
• Valid Tax Clearance Certificate (Tax Compliance status pin issued should also be attached for new tax clearance certificate issued)	
• Original signed standard tender document including initialling of all pages	
• Attendance at compulsory briefing session and signing of attendance register	
• Valid Certified Copy of Company Registration Certificate to be submitted (T2.2S)	
• Valid Professional Indemnity Insurance Cover (T2.2N)	
• Valid Proof of registration with Central Supplier Database for the South African Government (attach a valid certified copy of registration certificate in Section 6: Evidence Required 6.6: Registration with Central Supplier Database)	
• All MBD forms attached	

DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire

- 1 Are you by law required to prepare annual financial statements for auditing?
 - 1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

- 2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?
 - 2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.
 - 2.2 If yes, provide particulars.

* Delete if not applicable

***YES / NO**

3 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?

3.1 If yes, furnish particulars

.....

.....*YES / NO

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

***YES / NO**

4.1 If yes, furnish particulars

.....

.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS
CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE
TO BE**

FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CONTRACT FORM - SALE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to purchase all or any of the goods and/or works described in the attached bidding documents from (name of institution) in accordance with the requirements stipulated in (bid number)..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the seller during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I undertake to make payment for the goods/works as specified in the bidding documents.
6. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

7. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
....	
2.

CONTRACT FORM - SALE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE SELLER)

1. I..... in my capacity as.....
accept your bid under reference numberdated.....for the purchase of
goods/works indicated hereunder and/or further specified in the annexure(s).
2. I undertake to make the goods/works available in accordance with the terms and conditions
of the contract.

ITEM NO.	DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)		

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.
.
2.
.

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN
AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js367bW

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

MOGALAKWENA LOCAL MUNICIPALITY

Tender No. 23-2020/2021

Notice No: 72/2021

C1.1 Form of offer and acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Contract Number:

APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations in accordance with the conditions of contract identified in the contract data.

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the service provider in the conditions of contract identified in the contract data.

Signature(s)

Name(s)

Capacity

for the tenderer

(Name and address of organization)

Name of witness

Signature Date

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the service provider the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in:

PART C1 Agreements and contract data, (which includes this agreement)

PART C2 Scope of work

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any documentation to be provided in terms of the conditions of contract identified in the contract data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now service provider) within five days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature(s)
Name(s)
Capacity
for the Employer	
(Name and address or organization)	
Name of witness	
Signature	Date:

******For official use only**

C1.2 Conditions of Contract

Contract fees as per municipal fee structure which is based on ECSA fee structure guidelines.

The municipal fee structure will be based on the fee structure guidelines in the ECSA document: Guideline for Defining the Scope of Services and for determining the Professional Fees for Persons Registered in terms of the Engineering Profession Act, 200 (Act No. 46 of 2000): Government Gazette No 39480, 04 December 2015, Board notice, Notice 138 of 2015 (or the latest edition at the time of signing the SLA).



APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

MOGALAKWENA LOCAL MUNICIPALITY

Tender No. 23-2020/2021

Notice No: 72/2021

C2 – SCOPE OF SERVICE

APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF MOGALAKWENA WATER MASTER PLAN PROJECTS FOR A PERIOD OF THREE (3) YEARS

Mogalakwena Local Municipality has one Urban settlement, two Townships and of 179 rural villages that from the Water Services Infrastructure Grant (WSIG) and Regional Bulk Infrastructure Grant (RBIG), Municipal Infrastructural Grant (MIG) which are administered by the Department of Water and Sanitation and Cooperative Governance, Human Settlement and Traditional Affairs (CoGHSTA). One of the major purposes of the RBIG and WSIG programme is to fund projects that provide interim, intermediate, and long term water supply to identified and prioritised communities and to support drought relief projects in affected communities. Mogalakwena LM as a Water Services Authority has an obligation to ensure sustainable and reliable water supply to its beneficiaries.

The Mogalakwena Local Municipality has developed a Water Master Plan which includes urban, Peri-urban and Rural areas of the Municipality. Therefore all projects that are to be implemented are to be aligned with the water master plan to avoid duplication of works and fruitless expenditure.

The appointed consultant is expected to have (but not limited to) the following capabilities/capacity/Knowledge:

- To study previous reports and conduct status quo investigations including condition assessment of existing water infrastructure to identify the gaps in the system to unlock the challenges related to the current supply of water to communities.
- To develop status quo reports including modelling. The licence for the modelling programmes used must be transferred to the municipality on completion of the project.
- To plan, design and conduct construction supervision of the identified infrastructure gaps in line with the approved budgets for the authorized projects.
- To develop GIS systems where necessary.
- To conduct thorough construction supervision of the projects under implementation to ensure good quality assurance of works implemented by Contractors.
- Knowledge of Municipal institutional procedures related to implementation of projects to avoid community unrests which can impact negatively on the implementation of projects.

- Consultation and liaison with community leaders, community representative structures and the broader community members
- Have good presentation, problem solving and report writing skills.
- Registered Professional Water Engineers with specific proven experience in operations, maintenance, waste water management and design of water and sanitation infrastructure
- Must have proven experience in the maintenance and repairs of bulk, reticulation, electrical, mechanical, instrumentation, PLC and civil infrastructure.
- Must have capacity to provide key staff to attend to emergencies at short notice.
- Must have proven experience with dysfunctional schemes and a turnaround from writing business plans and secure funding from various institutions of Government.
- Must have an accredited ISO 9000:15 Quality Management System in place.
- Must be experience with Asset Management in relation to water and Sanitation infrastructure.
- Technical Advisory and PPP experience on Water and Wastewater re-use
- Main deliverables
 1. Design development, construction and monitoring of Mogalakwena Water Master Plan
 2. Phase 2B -Design of concrete reservoirs and pipe works
 3. Phase 3: Design and construction monitoring of concrete reservoir and elevated steel tanks, pipe works, pumping mains and ground water management
 4. Phase 4: Design and construction monitoring of bulk pipelines, treatment works and electrical

The service providers will be responsible for the following deliverables of Engineering Management Services as per ECSA guidelines for the implementation of projects for a period of three (3) years:

- Stage 1 - Inception
- Stage 2 - Concept and Viability (Often called Preliminary Design)
- Stage 3 - Design Development (also termed Detail Design)
- Stage 4 - Documentation and Procurement
- Stage 5 - Contract administration and Inspection
- Stage 6 - Close –out

All fees to be paid according to ECSA Fee Structure (the latest published document)

The appointment will be for a period of 3 years. Work to be executed will be dependent on allocation to the service providers based on the availability of funding and priorities of the Municipality.

