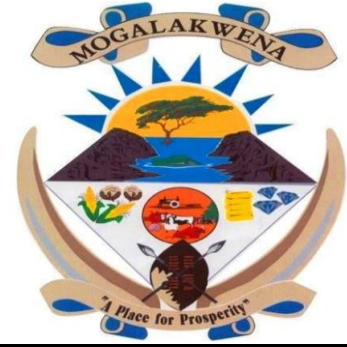


REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FORM



Procurement from R30 000, 00 up to a transaction value of R300 000, 00
 (including Vat)
 (For publication of Mogalakwena Local Municipality Website and Notice Board)

NOTICE NUMBER: 107/2024
DEPARTMENT: PLANNING AND DEVELOPMENT SERVICES
DESCRIPTION: SUPPLY AND DELIVERY OF LIBRARY BOOKS (MOKOPANE PUBLIC LIBRARY)

DATE OF ADVERTISEMENT	26 APRIL 2024
CLOSING DATE	07 MAY 2024
CLOSING TIME	12H00
QUOTATIONS MUST BE DEPOSITED IN THE QUOTATION BOX at 54 RETIEF STREET, MOKOPANE, 0600	

BIDDER	
NAME of Company i.e. Proprietor/ Close Corporation/ Partnership/ Sole Proprietor	Legal Name: _____ Trading as: _____
Company i.e. Proprietor /Close Corporation/ Partnership/ Sole Proprietor Registration Number	
Central Supplier Database number: (Compulsory) National Treasury (CSD)	
Central Supplier Database Unique Reference Number: (CSD)	
Company i.e. Proprietor/ Close Corporation/ Partnership/ Sole Proprietor Postal Address	Postal Code _____
Contact Details of the Person Representing the Company i.e. Proprietor /Close Corporation/ Partnership/ Sole Proprietor Registration Number	Name: _____ Telephone: (____) _____ Fax: (____) _____ Cell phone: _____ E-mail address: _____
Income Tax Number	
AMOUNT	

SIGNATURE OF BIDDER 1)..... Initial & Surname

SECTION 1

1. All quotations received will be evaluated on the 80/20-point scoring basis. The 80 points will be for Price and 20 points are for specific goals and points claimed in accordance with the table below:

Historically Disadvantaged Individuals - HDI	80/20 Preferential Point System	90/10 Preferential Point System	Means of Verification
	20	10	
Race – people who are Black, Coloured or Indian	6	3	CSD report and Certified Copy of Identification Documentation
Local Economic Development	4	2	Company head office residence within Mogalakwena Municipal Jurisdiction as per CSD and proof of residence
Gender - Women	3	1	CSD report and Certified Copy of Identification Documentation
Youth	4	2	CSD report and Certified Copy of Identification Documentation
Disability	3	2	Certified copy of Doctor's Certificate with medical practice number

- MBD 3.1: Pricing Schedule – Firm Prices.
- MBD 4: Declaration of Interest
- MBD 6.1: Preference Points Claim
- MBD 8: Declaration of Bidder's Past Supply Chain Management Practices
- MBD 9: Certificate of Independent bid determination

If the MBD forms are not completed & submitted, your quotation will be rejected.

- No quotation will be considered from persons in the service of the state (MBD4).
- All Service providers/contractors must submit valid, certified copies of their BEE certificate from an accredited BEE verification agency with their bid submission. Failure to submit will lead to forfeiture (loss) of the preference points.
- Failure to submit a BEE certificate will lead to forfeiture (loss) of the preference points. In the instance of Exempted Micro Enterprise (EME) (turn over less than R 10m) a letter from a professional, registered accountant/auditor or affidavit (download from Dti website: www.thedti.go.za) in order to qualify for preference points.
- Original stamped affidavit (not copy of stamped affidavit) to be submitted
- Electronic (e-mailed or faxed) quotations are not accepted.
- Copies of ID MUST be certified

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- **COPIES OF MUNICIPAL ACCOUNTS NOT OLDER THAN THREE (03) MONTHS MUST BE SUBMITTED WITH THE BID DOCUMENT**

2. A COMPULSORY SITE INSPECTION AS FOLLOWS:

NONE

3. MOGALAKWENA LOCAL MUNICIPALITY CONTACT PERSON:

SUPPLY CHAIN MANAGEMENT CONTACTS

supplychain@mogalakwena.gov.za

015 491 9662/9649

SECTION 2

1. The Lowest or any bid will not necessarily be accepted and the Mogalakwena Local Municipality reserves the right not to consider any bid not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part.
2. Brand names **MUST** be specified in **MBD 3.1** attached hereto (Price Schedule document).
3. Where deliveries are quoted "ex-stock" the period of delivery must not exceed Five (5) maximum working days after receipt of order. If this condition is not adhered to, the order could be cancelled.
4. Quotations are to be completed in accordance with the conditions as set out in the quotation document and must be placed in the quotation box indicated on page 1 before 12:00Pm.
5. Quotations received after the closing date and time **will not be considered**.
6. Samples of the required items or goods are available for your perusal (where applicable)
7. Samples may be requested from bidders before award of quotation (where applicable)
8. Should the above-mentioned conditions not be adhered to the quotation will be considered invalid.
9. Quotation to be valid for 60 days.

NOTICE TO BIDDERS

VERY IMPORTANT NOTICE ON DISQUALIFICATIONS:

A bid not complying with the peremptory requirements stated hereunder will be regarded as not being an "Acceptable bid", and as such will be rejected.

"Acceptable bid" means any bid which, in all respects, complies with the conditions of bid and specifications as set out in the bid documents.

A BID WILL BE REJECTED:

1. If a **VALID** tax pin certificate or copy thereof (or in the case of a joint venture or consortium, of all the partners in the joint venture or consortium) has not been submitted with the bid document on closing date of the bid. **(An expired tax pin certificate submitted at the closure of the bid will NOT be accepted)**
In bids where Consortia and Joint Ventures are involved, each party must submit a separate Tax pin Certificate.
"Application for a Tax Pin Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.
Applications for the Tax Pin Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.
2. If any pages have been removed from the bid document, and have therefore not been submitted, or a copy of the original bid document has been submitted **(all signatures to be original on each page)**.
3. In the event of a failure to complete and sign the schedule of quantities as required, i.e. only lump sums provided.
4. In the event of there being scratching out, writing over or painting out rates or information, affecting the evaluation of the bid, without initialling next to the amended rates or information.
5. In the event of the use of correction fluid (eg. tippex), any erasable ink, or any erasable writing instrument (e.g. pencil). **(Only black pen to be used); (Evaluators to use a red pen only for notes)**.

4

SIGNATURE OF BIDDER 1)..... Initial & Surname

6. If the Bid has not been properly signed by a person having the authority to do so. **(Refer to Declaration). In the case of a representative, a signed letter of authority must be attached).**
7. If particulars required in respect of the bid have not been completed, except if only the Broad –Specific Goals as provided for in Regulation 6 of The Preferential Procurement Regulations 2022, is not submitted, the bid will not be disqualified but no preference points will be awarded.
8. If the bidder attempts to influence, or has in fact influenced the evaluation and/or awarding of the contract.
9. If the bid has been submitted either in the wrong bid box or after the relevant closing date and time.
10. If requested; failure to provide a valid certificate from the Department of Labour, or a declaration (Specific goals – “Equity ownership”) by a designated employer that it complies with the Employment Equity Act 55 of 1998.
11. If any bidder who during the last five years has failed to perform satisfactorily on a previous contract with the municipality, municipal entity or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.
12. The accounting officer must ensure that irrespective of the procurement process followed, no award may be given to a person –
 - (a) who is in the service of the state, or;
 - (b) if that person is not a natural person, of which any director, manager, shareholder or stakeholder, is a person in the service of the state; or;
 - (c) who is an advisor or consultant contracted with the municipality in respect of contract that would cause a conflict of interest.
13. If the bidder or any of its directors is listed on the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector.
14. If the bidder has abused the EMM’s Supply Chain Management System and action was taken in terms of paragraph 38 of the MLM SCM Policy.
15. Please check special requirements in scope of work in document for additional attachments.
16. Price schedule to be completed in full ie: Rates; unit prices; sub-totals; vat if applicable and totals
17. If more than one (1) company quotes and the Director/s are the same Person/s and the companies fail to disclose this in the MBD4; the bids will be rejected as a result of Anti-Competitive Behaviour.

18. If the following have not been fully completed and signed:

- a. **MBD 1 INVITATION TO BID**
- b. **MBD 3.1 PRICING SCHEDULE – FIRM PRICES**
- c. **MBD 4 DECLARATION OF INTEREST**
- d. **MBD 6.1 PREFERENCE POINTS CLAIM**
- e. **MBD 6.2 DECLARATION OF LOCAL PRODUCTION AND CONTENT**
- f. **MBD 8 DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**
- g. **MBD 9 CERTIFICATE OF INDEPENDENT BID DETERMINATION**

FORM “E”

SIGNATURE OF BIDDER 1)..... Initial & Surname

SPECIFICATIONS

Mogalakwena Local Municipality is not bound to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation.

SUPPLY AND DELIVERY OF LIBRARY BOOKS

SEE ATTACHED BOOKLIST & QUANTITIES BELOW

ISBN	TITLE	AUTHOR	YEAR	PUBLISHER	CATEGORY	QTY	AMOUNT
9781485130963	Administrative Management 5e	EJ Ferreira & D Groene	2021	Juta	Academic / Local SA	1	R
9780798182157	An Anansi Mystery: The Haunted Library	Bontle Senne	2021	Human & Rousseau	Afrikaans Local	1	R
9781485130413	Basic Psychology for Human Resource Practitioners 3e	J Steyn	2022	Juta	Academic / Local SA	1	R
9780795710605	Buit	Dibi Breytenbach	2021	Kwela Boeke	Afrikaans Local	1	R
9780798183048	Catastrophe	De Wet Hugo	2022	Human & Rousseau	Afrikaans Local	1	R
9781725340954	Code Creator Coding Activities for Building Apps with Python	Cathleen Small	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725340954	Code Creator Coding Activities for Building Apps with Python	Cathleen Small	2022	Rosen Young Adult	Teen Non Fiction	1	R

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9781725340985	Code Creator Coding Activities for Building Databases with SQL	Sarah Mullin	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725340985	Code Creator Coding Activities for Building Databases with SQL	Sarah Mullin	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341135	Code Creator Coding Activities for Building Websites with HTML	Adam Furgang	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341135	Code Creator Coding Activities for Building Websites with HTML	Adam Furgang	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341074	Code Creator Coding Activities for Coding Robots with LEGO Mindstorms®	Emilee Hillman	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341074	Code Creator Coding Activities for Coding Robots with LEGO Mindstorms®	Emilee Hillman	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341012	Code Creator Coding Activities for Developing Games in Unity®	Josh Romphf	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341012	Code Creator Coding Activities for Developing Games in Unity®	Josh Romphf	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341043	Code Creator Coding Activities for Developing Music with Sonic Pi	Cathleen Small	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341043	Code Creator Coding Activities for Developing Music with Sonic Pi	Cathleen Small	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725340923	Code Creator Coding Activities for Making Animation and Art in Scratch	Adam Furgang	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725340923	Code Creator Coding Activities for Making Animation and Art in Scratch	Adam Furgang	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341104	Code Creator Coding Activities for Writing Stories in Twine	Don Rauf	2022	Rosen Young Adult	Teen Non Fiction	1	R
9781725341104	Code Creator Coding Activities for Writing Stories in Twine	Don Rauf	2022	Rosen Young Adult	Teen Non Fiction	1	R

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9781508187196	Coding Your Passion Using Computer Science in Marketing Careers	Carla Mooney	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508187196	Coding Your Passion Using Computer Science in Marketing Careers	Carla Mooney	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508187226	Coding Your Passion Using Computer Science in Media Careers	Don Rauf	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508187226	Coding Your Passion Using Computer Science in Media Careers	Don Rauf	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508187103	Coding Your Passion Using Computer Science in the Food Industry	Philip Wolny	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508187103	Coding Your Passion Using Computer Science in the Food Industry	Philip Wolny	2020	Rosen Young Adult	Teen Non Fiction	1	R
9780627037931	Community engagement research in South Africa - histories, methods, theories and practice	Van Eeden E	2022	Van Schaik	Academic / Local SA	1	R
9780627040535	Contract Management	Niemann W	2023	Van Schaik	Academic / Local SA	1	R
9781499468717	Cool Careers Without College Careers for People Who Love Comics, Animation, and Manga	Siyavush Saidian	2021	Rosen Young Adult	Teen Non Fiction	1	R
9781499468748	Cool Careers Without College Careers for People Who Love Cooking	Morgan Williams	2021	Rosen Young Adult	Teen Non Fiction	1	R
9781499468779	Cool Careers Without College Careers for People Who Love Crafting	Siyavush Saidian	2021	Rosen Young Adult	Teen Non Fiction	1	R
9781499468830	Cool Careers Without College Careers for People Who Love the Great Outdoors	Siyavush Saidian	2021	Rosen Young Adult	Teen Non Fiction	1	R
9781499468861	Cool Careers Without College Careers for People Who Love Traveling	Morgan Williams	2021	Rosen Young Adult	Teen Non Fiction	1	R

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9781725341265	Coping with Gender Fluidity	Stephanie Lundquist-Ar	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508187400	Coping with Racial Profiling	Del Sandeen	2020	Rosen Young Adult	Teen Non Fiction	1	R
9780702171857	Cultural Tourism	M Ivanovic	2022	Juta	Academic / Local SA	1	R
9780627037955	Cyberlaw @ SA IV - the law of the internet in South Africa	Papadopoulos S	2022	Van Schaik	Academic / Local SA	1	R
9780798182607	Dagboek van 'n dork 5: Stories van 'n nie-so-slim juf. Weetalles	Rachel Renée Russell	2022	Human & Rousseau	Afrikaans Local	1	R
9780798182614	Dagboek van 'n dork 6: Stories van 'n nie-so-gelukkige hartebreker	Rachel Renée Russell	2022	Tafeberg	Local SA Afrikaans	1	R
9780624092445	Die avonture van Speurhond Willem: Omnibus 2	Elizabeth Wasserman	2021	Tafeberg	Local SA Afrikaans	1	R
9781776096190	Eat Right Revolution	Noakes, Tim; Sboros, M	2021	Penguin	Adult Non Fiction	1	R
9780795710179	Een of ander held	Zirk van den Berg	2021	Kwela Boeke	Afrikaans Local	1	R
9780798181785	Eerste liefde Omnibus 1	Janie Oosthuysen,Hele	n 2021	Human & Rousseau	Afrikaans Local	1	R
9780798182706	Eerste Liefde Omnibus 2	Janie Oosthuysen,Hele	n 2021	Human & Rousseau	Afrikaans Local	1	R
9780798181914	Elisabet se oorlog	Helene de Kock	2021	Human & Rousseau	Afrikaans Local	1	R
9780241487396	Essential Managers: Project Management	DK	2022	DK	Adult Non Fiction	1	R
9781485113843	Essential First Aid - Manual for Southern Af rica 3e	The South Af rican	2023	Juta	Academic / Local SA	1	R

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9780241617670	EYEWITNESS: Periodic Table	DK	2023	DK	Children's Non Fiction	1	R
9780795709081	Farm Killings in South Africa	Nechama Brodie	2022	Kwela Boeke	Local SA	1	R
9780627040658	Farming management N4	Von Mollendorff S	2023	Van Schaik	Academic / Local SA	1	R
9780798182164	Felina Kat, geheime agent	Louise Smit	2022	Human & Rousseau	Afrikaans Local	1	R
9780627039362	Foodservice management – an African perspective	Jooste SM	2022	Van Schaik	Academic / Local SA	1	R
9780745346564	Fractured : Race,Class,Gender And the Hatred of Identity Politics	Richmond M	2022	Pluto Press	Adult Non Fiction	1	R
9780798181778	Geraamte in die klas	Fanie Viljoen	2021	Human & Rousseau	Afrikaans Local	1	R
9780798182393	Gerugte van 'n ontvoering	Chris Karsten	2021	Human & Rousseau	Afrikaans Local	1	R
9781415210857	Ghost Limb	van der Merwe, Almini	2023	Umuzi	Local SA Adult Fiction	1	R
9781776096398	Global Investing Made Easy	Ingram, Warren	2021	Zebra	Local SA Non Fiction	1	R
9780241515846	Great Novels	DK	2022	DK	Reference	1	R
9780798182416	Grootgeluk	Jan van Tonder	2021	Human & Rousseau	Afrikaans Local	1	R
9781776391028	Handle Black Tax Like a Pro	Hadebe, Ndumi	2023	Penguin	Local SA Non Fiction	1	R
9781776391028	Handle Black Tax Like a Pro	Hadebe, Ndumi	2023	Penguin	Local SA Non Fiction	1	R

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9780624092247	Hartstories van ons land se boere	Ivor Price, Kobus Louwr	e 2021	Tafeberg	Local SA Afrikaans	1	R
9780798182027	Helene de Kock Keur 6	Helene de Kock	2021	Human & Rousseau	Afrikaans Local	1	R
9780798182881	Helene de Kock Keur 7	Helene de Kock	2022	Human & Rousseau	Afrikaans Local	1	R
9780798183680	Helene de Kock Keur 8	Helene de Kock	2023	Human & Rousseau	Afrikaans Local	1	R
9780798182119	Hondman 2: Hondman op hol	Dav Pilkey	2021	Human & Rousseau	Afrikaans Local	1	R
9780798183017	Hondman 3: Katkenades	Pilkey D	2022	Human & Rousseau	Afrikaans Local	1	R
9781485117117	Hospitality Industry Handbook on Legal Requirements, The	L Gordon-Davis	2022	Juta	Academic / Local SA	1	R
9780624092414	Hotel Ietermagô	Dianne Hofmeyr	2021	Tafeberg	Local SA	1	R
9780624092384	Hotel Pangolin	Dianne Hofmeyr	2021	Tafeberg	Local SA	1	R
9780627034923	How to succeed in your Master's and doctoral studies	Mouton J	2022	Van Schaik	Academic / Local SA	1	R
9781485131144	Human Resource Management in Government 2e	EJ van der Westhuizen	2022	Juta	Academic / Local SA	1	R
9780624090885	In die tyd van die gif	Dana Snyman	2021	Tafeberg	Local SA Afrikaans	1	R
9781485131915	Information Management 3e	EJ Ferreira & AW Erasm	2022	Juta	Academic / Local SA	1	R
9780624089834	Into Dark Water: A Police Memoir	Jeremy Vearey	2021	Tafeberg	Local SA	1	R

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9781502661951	Inventors and Inventions	Joanna Brundle	2022	Powerkids Press	Children's Non Fiction	1	R
9781984812032	Jo & Laurie	Stohl, Margaret	2022	Penguin	Teen Fiction	1	R
9780798181815	Kies-jou-avontuur 2: Die gevaarlikste boek op aarde	De Wet Hugo	2021	Human & Rousseau	Afrikaans Local	1	R
9780798182096	Kies-jou-avontuur 3: Die gevaarlikste flik op aarde	De Wet Hugo	2021	Human & Rousseau	Afrikaans Local	1	R
9781529177213	Killing Floor 25th Anniv Ed	Child, Lee	2022	Transworld	Adult Fiction	1	R
9780624092018	Koöperasiestories	PG du Plessis	2022	Tafeberg	Local SA Afrikaans	1	R
9781776095308	Labour Law in Practice	Levy, Andrew	2021	Zebra	Local SA Non Fiction	1	R
9781485137368	Law of Persons 7e	T Boezaart	2022	Juta	Academic / Local SA	1	R
9781432311391	Living the Ultimate Keto Lifestyle	Marais, Hendrik	2022	Penguin	Adult Non Fiction	1	R
9781990952029	Local Author: A Change of Heart	Tshifhiwa Given Mukw	2020	Vhakololo	Local Author	1	R
9781990972751	Local Author: A poetry Book for Children	Kekana R	2020	Coign	Local Author	1	R
9781990952050	Local Author: A Sense of Respect	Tshifhiwa Given Mukw	2020	Vhakololo	Local Author	1	R
9781920704667	Local Author: Auntie Jax	Tiah Marie Beautement	2021	Vhakololo	Local Author	1	R
9781990952036	Local Author: Bad Company	Tshifhiwa Given Mukw	2020	Vhakololo	Local Author	1	R

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9781990952067	Local Author: Big Happiness	Tshifhiwa Given Mukw	2020	Vhakololo	Local Author	1	R
9781920704759	Local Author: Breaking My Dawn	Thendo Savhasa	2021	Vhakololo	Local Author	1	R
9781990952001	Local Author: Bringing Us Back	Mercy Dhliwayo	2020	Vhakololo	Local Author	1	R
9780639729381	Local Author: Cruelty in public hospitals	Tebogo Malebana	2022	Minuteman Press	Local Author	1	R
9781920704551	Local Author: Falling Sky	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781920704605	Local Author: Happiness, Maybe	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781990952098	Local Author: I Love Punky	Tshifhiwa Given Mukw	2020	Vhakololo	Local Author	1	R
9781920704711	Local Author: In Changesz I Expect Light	Dembe Nemukula	2021	Vhakololo	Local Author	1	R
9781990952043	Local Author: Kidnapped	Tshifhiwa Given Mukw	2020	Vhakololo	Local Author	1	R
9780620697880	Local Author: Lift Me Up!	Bridget MugivhiRamai	2021	Vhakololo	Local Author	1	R
9781998977536	Local Author: Man's best friend(Children)	MG Motimele	2022	Aletta Motimele	Local Author	1	R
9781868405565	Local Author: My journey during Covid-19 (English)	Dr. Maud Mthembu	2021	Umnotho	Local Author	1	R
9781868406098	Local Author: My reis gedurende Covid-19 (Afrikaans)	Dr. Maud Mthembu	2021	Umnotho	Local Author	1	R
9781920704773	Local Author: New Skool Academy	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R

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9781998977215	Local Author: Rainbow twins(Children)	MG Motimele	2022	Aletta Motimele	Local Author	1	R
9781920704681	Local Author: Rock 'n Hustle	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781998977338	Local Author: Short stories for our youth (Short Stories)	MG Motimele	2022	Aletta Motimele	Local Author	1	R
9781920704599	Local Author: Sting Like a Bee	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781776323685	Local Author: Surfing to Freedom	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781920704780	Local Author: That Thing	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781920704735	Local Author: The Crazy Kid Mixup	Elana Bregin	2021	Vhakololo	Local Author	1	R
9781998977178	Local Author: The Mouth Harp(Children)	MG Motimele	2022	Aletta Motimele	Local Author	1	R
9780994693945	Local Author: This Heart Only Beats for You	Prudence Bopape	2017	Vhakololo	Local Author	1	R
9781920704568	Local Author: Wiki	Tiah Beautement Marie	2021	Vhakololo	Local Author	1	R
9781776050505	Local Author: Your roots your wings	Ramusi M	2022	Coign	Local Author	1	R
9781776323708	Local Author: You're Born for a Purpose	Steven Mathelemumsa	2020	Vhakololo	Local Author	1	R
9780624092940	Luntu Masiza Tells the Truth	Penny Lorimer	2021	Tafeberg	Local SA	1	R
9780624092285	Man Down	Irma Venter	2021	Tafeberg	Local SA	1	R

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9781485124986	Management Sciences - An Introduction	I Schofield	2022	Juta	Academic / Local SA	1	R
9781998962075	Managing for Excellence in the Public Sector 4e	G van der Waldt	2023	Juta	Academic / Local SA	1	R
9780624090908	Mieke 1: Kersfees in April	Christien Nesor	2021	Tafeberg	Local SA Afrikaans	1	R
9780624091134	Mieke 2: Spikkelsterre op Mtwana	Christien Nesor	2022	Human & Rousseau	Afrikaans Local	1	R
9780624092407	Mieke 3: Weerlig oor Mtwana	Christien N	2022	Tafeberg	Local SA Afrikaans	1	R
9781415210963	Milk the Beloved Country	Khumalo, Sihle	2023	Umuzi	Local SA Adult Fiction	1	R
9780798183192	Moederland	Madelein Rust	2022	Human & Rousseau	Afrikaans Local	1	R
9780795710599	Moerstaal gedigte	Sols L	2022	Kwela Boeke	Afrikaans Local	1	R
9780798181723	Moet nooit vir 'n T-Rex 'n boek wys nie	Rashmi Sirdeshpande	2021	Human & Rousseau	Afrikaans Local	1	R
9780624091745	Moord op Stellenbosch	Julian Jansen	2022	Tafeberg	Local SA Afrikaans	1	R
9780702172588	Municipal Administration 6e	DL Craythorne	2022	Juta	Academic / Local SA	1	R
9781776353729	My First African Adventure	Manser, Riaan	2022	Struik	Local SA Childrens Non Fiction	1	R
9781776354788	My Word: Ideas for Creating	Hulme, Therese	2022	Penguin	Teen Non Fiction	1	R
9780624091592	Native Merchants The building of the black business class in South Africa	Phakamisa Ndzamela	2021	Tafeberg	Local SA	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

9780798182843	Net aliens eet spinasie (2022)	Jaco Jacobs	2022	Human & Rousseau	Afrikaans Local	1	R
9780624092230	New History of South Africa	Hermann Giliomee	2023	Tafeberg	Local SA	1	R
9780795710407	Nine Hours	Lukhanyo Sikwebu	2021	Kwela Boeke	Local SA	1	R
9780008598631	No Longer Alone	Coelho,Joseph	2022	Egmont	Children Fiction	1	R
9780624092278	Nootvat. Kwashaal. Stapel	Bernard Odendaal	2021	Tafeberg	Local SA Afrikaans	1	R
9781474989732	Not Here to be Liked	Quatch, Michelle	2021	Penguin	Teen Fiction	1	R
9781415210741	Notes on Falling	Law-Viljoen, Bronwyn	2022	Umuzi	Local SA Adult Fiction	1	R
9780624091875	Now You Know How Mapetla Died	Zikhona Valela	2022	Tafeberg	Local SA	1	R
9780624087144	Nuclear - Inside South Africa's Secret Deal	Karyn Maughan,Kirsten	2022	Tafeberg	Local SA	1	R
9780624092315	Nuwe geskiedenis van Suid-Afrika	Hermann Giliomee	2022	Tafeberg	Local SA Afrikaans	1	R
9780627040252	Office Administration And Management	Manyaga B	2023	Van Schaik	Academic / Local SA	1	R
9781485904717	Om Beter Te Kan Moor	Wessels R	2022	Penguin	Local Adult Afrikaans Fiction	1	R
9780624092452	On My Papa's Shoulders	Niki Daly	2021	Tafeberg	Local SA	1	R
9780798183222	Op pad na Moormansgat	Chris Karsten	2022	Human & Rousseau	Afrikaans Local	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

9780624092469	Op Pappa se skouers	Niki Daly	2021	Tafeberg	Local SA Afrikaans	1	R
9780624091233	Op soek na Saartjie	Dominique Malherbe	2021	Tafeberg	Local SA Afrikaans	1	R
9780798181860	Ouma Hester en die Dreadnought (Boek 3)	Janie Oosthuysen	2021	Human & Rousseau	Afrikaans Local	1	R
9780798181853	Ouma Hester en die Superkomeet	Janie Oosthuysen	2021	Human & Rousseau	Afrikaans Local	1	R
9780624090533	Our Poisoned Land	Pauw J	2022	Tafeberg	Local SA	1	R
9781432310370	Out of an African Kitchen	Fitzgerald, Nicky	2020	Struik	Local SA Non Fiction	1	R
9780795710421	Out of Quatro	Luthando Dyasop	2021	Kwela Boeke	Local SA	1	R
9781529146141	Outpacer: The Blueprint for Breakthrough Success in the Digital Era	Holt, Alex	2022	Penguin	Adult Non Fiction	1	R
9781485129943	Pathways across Cultures – Intercultural Communication in South Africa	M Rivera-Sánchez	2022	Juta	Academic / Local SA	1	R
9780624092377	Perde-omnibus 1: Sonder Chocolate Charlie en ander gunsteling	Marga Jonker	2022	Tafeberg	Local SA Afrikaans	1	R
9780798182232	Pippie Langkous-omnibus	Astrid Lindgren	2021	Human & Rousseau	Afrikaans Local	1	R
9781776390359	Profiler Diaries 2: From Crime Scene to Courtroom	Labuschagne, Gerard	2022	Penguin	Local SA Fiction	1	R
9781775848233	Protect our Planet: Take Action	Valentine, Romario	2022	DK	Children's Non Fiction	1	R
9781485132172	Public Relations - Theory & Practice 3e	L Fourie	2022	Juta	Academic / Local SA	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

9781728255835	Reverie	La Sala, Ryan	2022	Penguin	Childrens Fiction	1	R
9780593310007	Richard Scarrys 5 Minute Stories	Scarry, Richard	2022	Penguin	Children's Fiction	1	R
9780241458419	Rosewood Chronicles 05: Princess Ever After	Glynn, Connie	2022	Penguin	Teen Fiction	1	R
9781776390595	Sabotage: Onslaught on Eskom	Cowan, Kyle	2022	Penguin	Local SA Non Fiction	1	R
9781474943628	See Inside Genes & DNA	See Inside	2023	Usborne	Childrens Fiction	1	R
9781990973604	Sex, Lies and Alibis	Eva Mazza	2022	Melinda Ferguson	Local SA	1	R
9781405938020	Shackleton	Fiennes, Ranulph	2022	Penguin	Adult Non Fiction	1	R
9780241515686	Simply: Maths	DK	2022	DK	Children's Non Fiction	1	R
9780639608341	Sindele Stork Has a Secrete Admirer	Dawson, Andrew	2021	Penguin	Childrens Fiction	1	R
9780798183246	Sirkus	Irma Venter	2022	Human & Rousseau	Afrikaans Local	1	R
9780798182522	Speurder Kwaaikofski Afbeen en lang vingers	Jürgen Banscherus	2022	Human & Rousseau	Afrikaans Local	1	R
9780798182515	Speurder Kwaaikofski : Die boeliebom	Jürgen Banscherus	2021	Kwela Boeke	Afrikaans Local	1	R
9780798181877	Speurder Kwaaikofski: Omnibus 3 IN 1	Jürgen Banscherus	2021	Human & Rousseau	Afrikaans Local	1	R
9780798183826	Speurder Kwaaikofski: Omnibus 4	Bancherus J	2023	Human & Rousseau	Afrikaans Local	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

9780624091080	Speurhond Willem in Skotland	Elizabeth Wasserman	2021	Tafeberg	Local SA Afrikaans	1	R
9780798182546	Step by Step: Counting to 100	Cuberdon	2021	Human & Rousseau	Afrikaans Local	1	R
9780798182539	Step by Step: Counting to 50	Cuberdon	2021	Human & Rousseau	Afrikaans Local	1	R
9780702189050	Student's A-Z of Psychology, A 2e	V van Deventer	2022	Juta	Academic / Local SA	1	R
9780593349748	Summer of Lost Letters	Reynolds, Hannah	2022	Penguin	Teen Fiction	1	R
9780593126424	Super powered	Tsabary S	2022	Random House	Teen Fiction	1	R
9780795710070	Swatland	Ashwin Arendse	2021	Kwela Boeke	Afrikaans Local	1	R
9780624093732	Takka Takka Bom Bom	Venter A.J	2022	Tafeberg	Local SA	1	R
9781474966436	Tales of Brave and Brilliant Girls from Around the World	Illustrated Story Collect	2020	Usborne	Childrens Fiction	1	R
9780141988498	Talking to Strangers	Gladwell, Malcolm	2020	Penguin	Local SA Adult Fiction	1	R
9781485132486	Teaching Strategies for Quality Teaching and Learning 3e	R Killen & A Hattingh	2022	Juta	Academic / Local SA	1	R
9781776354610	The Amazing Deep Sea	Muldoon, Paddy; Hewe	2022	Puffin	Childrens Fiction	1	R
9780637003131	The Amazing Underground	Hewett, Benjamin; Mul	2022	Puffin	Childrens Fiction	1	R
9781776390380	The BEE Billionaires	Bishop, Chris	2023	Penguin	Local SA Non Fiction	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

9781776096855	The Beginner's Gde to the Stock Exchange	Larter, Ross	2023	Zebra	Local SA Non Fiction	1	R
9781776390922	The Best Pocket Gde to Wealth-building	Howard, Jillian	2023	Zebra	Local SA Non Fiction	1	R
9780624090342	The Billionaire Mindset	Daniel Strauss	2021	Tafeberg	Local SA	1	R
9780624090946	The Black Girl's Guide to Corporate South Africa	Lindelwa Skenjana	2021	Human & Rousseau	Afrikaans Local	1	R
9781801315135	The Book of Stolen Dreams	Farr, David; Kister, Krist	2022	Usborne	Childrens Fiction	1	R
9781776353408	The Boy Who Hated Insects	Stewart, Dianne	2022	Penguin	Teen Fiction	1	R
9781847943873	The Culture Playbook : Highly Effective Actions to Help Your Group Succeed	Coyle, Daniel	2022	Cornerstone	Adult Non Fiction	1	R
9781728246475	The disaster Days	Behrens R	2021	Source Books	Teen Fiction	1	R
9780241459737	The Dressmaking Book	DK	2021	DK	Adult Non Fiction	1	R
9780624091226	The Enemy Within	Mpumelelo Mkhabela	2023	Tafeberg	Local SA	1	R
9780241500828	The Fairytale Hairdresser and Rapunzel Picture Book	Longstaff A	2021	Penguin	Childrens Fiction	1	R
9780593114162	The Falling Girls	Krischer H	2022	Penguin	Teen Fiction	1	R
9781529100921	The Golden Enclaves	Novik, Naomi	2022	Penguin	Teen Fiction	1	R
9780702178115	The Hospitality Industry Handbook on Hygiene and Safety, 2e	L Gordon-Davis	2023	Juta	Academic / Local SA	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

9781776094998	The Land Wars	Laband, John	2020	Penguin	Local SA Non Fiction	1	R
9780241568453	The Last Spook	Delaney, Joseph	2022	Puffin	Childrens Fiction	1	R
9781474991094	The Light Thieves	Duggan, Helena	2022	Usborne	Childrens Fiction	1	R
9780241621240	The Light We Carry: Overcoming In Uncertain Times	Obama, Michelle	2022	Penguin	Adult Selfhelp	1	R
9780593376928	The Lost Stories Collection	Scott M	2022	Ember	Children Fiction	1	R
9781415210628	The Milk Tart Murders: Tannie Maria	Andrew, Sally	2022	Umuzi	Local SA Adult Fiction	1	R
9781990973505	The Price Of Mercy - A Fight For The Right To Die With Dignity	Sean Davison	2022	Kwela Boeke	Local SA	1	R
9780627039300	The Principles and practice of psychological assessment	Moerdyk A	2022	Van Schaik	Academic / Local SA	1	R
9781508188193	The Promise and Perils of Technology Artificial Intelligence and You	Corona Brezina	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508188223	The Promise and Perils of Technology Cybercrime and You	Lew K	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508188254	The Promise and Perils of Technology Filter Bubbles and You	Hand C	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508188285	The Promise and Perils of Technology Internet Security and You	Sherri Mabry Gordon	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508188315	The Promise and Perils of Technology Privacy, Data Harvesting, and You	Freedman J	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781508188346	The Promise and Perils of Technology Robots, Jobs, and You	Jason Porterfield	2020	Rosen Young Adult	Teen Non Fiction	1	R

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9781508188377	The Promise and Perils of Technology Virtual Reality and You	Jeff Mapua	2020	Rosen Young Adult	Teen Non Fiction	1	R
9781585429141	The Prosperity bible	Various	2012	Tarcher	Adult Non Fiction Religion	1	R
9781776357697	The Rumbling Rhino	Toerien, Roslyne	2022	Struik	Local SA Childrens Fiction	1	R
9780795710780	The Samsung Man's Path to Success	Sung Yoon	2023	Kwela Boeke	Local SA	1	R
9781447360728	The Short Guide to Community Development 3ed	Gilchrist	2022	AMS	Academic /International	1	R
9781432310721	The Singing Turtle: Other Folk & Fairy Tales	Stewart, Dianne	2021	Penguin	Childrens Fiction	1	R
9780624092704	The Soft Life	Lebohang Masango	2022	Tafeberg	Local SA	1	R
9781847925985	The Song of the Cell	Mukherjee, Siddhartha	2022	Vintage	Adult Non Fiction	1	R
9781784707705	The Suitcase	Stonor , Frances	2022	Vintage	Adult Non Fiction	1	R
9781776380107	The Theory of Flight Study Guide	Everson, Ruth	2022	Penguin	Childrens Non Fiction	1	R
9781474979061	The Thief Who Sang Storms	Anderson, Sophie	2022	Usborne	Childrens Fiction	1	R
9780795710049	The Wanderers	Mphuthumi Ntabeni	2021	Kwela Boeke	Local SA	1	R
9781728228907	The Wicked Remain	Pohl, Laura	2022	Source Books	Teen Fiction	1	R
9781776353422	The Worst Restaurant in The Universe	Jacobs, Jaco	2021	Penguin	Adult Non Fiction	1	R

SIGNATURE OF BIDDER 1)..... **Initial & Surname**

9781776354672	Time of the Swallows	Stewart, Dianne	2022	Penguin	Teen Fiction	1	R
9780798181020	Tjoppie en die muskiet	Liz de Villiers	2021	Human & Rousseau	Afrikaans Local	1	R
9780798181013	Tjoppie se verjaardag	Liz de Villiers	2021	Human & Rousseau	Afrikaans Local	1	R
9781990973420	Too white to be Coloured, Too Coloured to be Black	Ismail Lagardien	2022	Melinda Ferguson	Local SA	1	R
9780593386125	True History, A New History Of Immigration	Backhaus J	2022	Workshop	Childrens Non Fiction	1	R
9781415210888	Two Tons of Fun	Khumalo, Fred	2022	Umuzi	Local SA Adult Fiction	1	R
9781776095704	Uncaptured: The True Account of the Nenegate	Mothepe, Mosilo	2021	Penguin	Local SA Non Fiction	1	R
9781776095445	VBS: Dream Defrauded	van Rensburg, Dewald	2020	Penguin	Local SA Non Fiction	1	R
9780624092605	Vlug	Wilna Adriaanse	2021	Tafeberg	Local SA Afrikaans	1	R
9781415210826	Wayfarers' Hymns	Mda, Zakes	2021	Umuzi	Local SA Adult Fiction	1	R
9781990973383	White Trash My Year As A High-Class Call Girl	Terry Angelos	2021	Melinda Ferguson	Local SA	1	R
9780624092322	Wit leuen	Ruan Kemp	2021	Tafeberg	Local SA Afrikaans	1	R
9781776096701	You CAN Own Your Own Home	Weich, Tania	2022	Zebra	Local SA Non Fiction	1	R

SIGNATURE OF BIDDER 1)..... Initial & Surname

INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE
(NAME OF MUNICIPALITY/ENTITY)**

BID NUMBER: CLOSING DATE:CLOSING TIME:

DESCRIPTION.....

*****uu

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

BID DOCUMENTS MAY BE POSTED TO:

.....
.....

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

.....
.....

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government:

SIGNATURE OF BIDDER 1)..... Initial & Surname

Municipal Supply Chain Management Regulations)

THE FOLLOWING PARTICULARS MUST BE FURNISHED

(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER

.....

POSTAL ADDRESS

.....

STREET ADDRESS

.....

TELEPHONE NUMBER

CODE.....NUMBER.....

CELLPHONE NUMBER

FACSIMILE NUMBER

CODE.....NUMBER.....

E-MAIL ADDRESS

.....

VAT REGISTRATION NUMBER

.....

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN ATTACHED? (MBD 2)

YES/NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)

YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

.....

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)

A REGISTERED AUDITOR

(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE

IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED ?

YES/NO
(IF YES ENCLOSE PROOF)

SIGNATURE

OF

BIDDER

.....

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SIGNATURE OF BIDDER 1)..... Initial & Surname

DATE

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED

.....

TOTAL BID PRICE..... TOTAL NUMBER OF ITEMS OFFERED

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity:

Department:

Contact Person:

Tel:

Fax:

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person:

Tel:

Fax:

SIGNATURE OF BIDDER 1)..... **Initial & Surname**

MBD 3.1

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....

OFFER TO BE VALID FOR **60 DAYS** FROM THE CLOSING DATE OF BID.

SCHEDULE OF PRICES/ RATES:

Item	Description	Unit Price (P) in Rands	Quantity	Amount
1	SUPPLY AND DELIVERY OF LIBRARY BOOKS (MOKOPANE PUBLIC LIBRARY)			R
	Sub Total Excluding Vat			R
	Vat 15%			R
	Total Including Vat			R

Note:

- 1. Pricing schedule on the advert must be completed even if you submit/attach a separate quotation to the document.**
- 2. In a case of miscalculations or incorrect figures, the unit price will be used to calculate the corrected comparative price.**

YES	NO

- Does the offer comply with the specification(s)? (Tick applicable box)
- If not to specification, indicate deviation(s)
- Period required for delivery
- Brand name of goods (not applicable to services)
- Name of Authorised Person:
- Signature: Date.....
- Witness:

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

SIGNATURE OF BIDDER 1)..... Initial & Surname

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of Owner of the Bidding Entity:

3.2 Identity Number if applicable:

3.3 Position occupied in the Company (director, trustee, shareholder²):

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.7 The names of all directors/ trustees/ shareholders' members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state?

(Tick applicable box)

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/>

SIGNATURE OF BIDDER 1)..... Initial & Surname

3.8.1 If yes, furnish particulars.

3.9 Have you been in the service of the state for the past twelve months?

(Tick applicable box)

YES	NO

3.9.1 If yes, furnish particulars.....

3.10 Do you have any relationship (close family member, partner or associate) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

(Tick applicable box)

YES	NO

3.10.1 If yes, furnish particulars.

.....

3.11 Are you aware of any relationship (close family member, partner or associate) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

(Tick applicable box)

YES	NO

3.11.1 If yes, furnish particulars

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?

(Tick applicable box)

YES	NO

3.12.1 If yes, furnish particulars.

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state?

(Tick applicable box)

YES	NO

3.13.1 If yes, furnish particulars.

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.

(Tick applicable box)

YES	NO

3.14.1 If yes, furnish particulars:

.....

4. Full details of directors / trustees / members / shareholders. (Attach for additional)

Full Name	Identity Number	State Employee Number

CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE AND/OR THE MOGALAKWENA LOCAL MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidding Entity

SIGNATURE OF BIDDER 1).....

Initial & Surname

MBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

SIGNATURE OF BIDDER 1)..... Initial & Surname

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

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SIGNATURE OF BIDDER 1)..... Initial & Surname

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ P_s = 80 \left(1 - \frac{P_t - P}{P} \right) & \mathbf{or} & P_s = 90 \left(1 - \frac{P_t - P}{P} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ P_s = 80 \left(1 + \frac{P_t - P}{P} \right) & \mathbf{or} & P_s = 90 \left(1 + \frac{P_t - P}{P_{max}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the

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SIGNATURE OF BIDDER 1)..... Initial & Surname

highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Historically Disadvantaged Individuals - HDI	80/20 Preferential Point System	90/10 Preferential Point System	Means of Verification
	20	10	
Race – people who are Black, Coloured or Indian	6	3	CSD report and Certified Copy of Identification Documentation
Local Economic Development	4	2	Company head office residence within Mogalakwena Municipal Jurisdiction as per CSD and proof of residence
Gender - Women	3	1	CSD report and Certified Copy of Identification Documentation
Youth	4	2	CSD report and Certified Copy of Identification Documentation
Disability	3	2	Certified copy of Doctor's Certificate with medical practice number

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

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Initial & Surname

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name _____ of company/firm.....

4.4. Company _____ registration _____ number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s)

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shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:
DATE:
ADDRESS:
.....
.....
.....

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

SIGNATURE OF BIDDER 1)..... Initial & Surname

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):

.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011;
- (c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

SIGNATURE OF BIDDER 1)..... **Initial & Surname**

- (d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____ **DATE:** _____

WITNESS No. 1 _____ **DATE:** _____

WITNESS No. 2 _____ **DATE:** _____

MOGALAKWENA LOCAL MUNICIPALITY

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

(tick applicable)

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>(To access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

SIGNATURE OF BIDDER 1)..... Initial & Surname

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE AND/OR THE MOGALAKWENA LOCAL MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidding Entity

SIGNATURE OF BIDDER 1)..... Initial & Surname

MOGALAKWENA LOCAL MUNICIPALITY

CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

- 1 This Form "I" must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This Form "I" serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SIGNATURE OF BIDDER 1).....

Initial & Surname

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

Signature	Date
Full Names of Person Representing Company	Position in Company

ANNEXURE “B”
MOGALAKWENA LOCAL MUNICIPALITY
QUOTATION PROCUREMENT FORM

ADJUDICATION OF BIDS

Bids are adjudicated in terms of the Mogalakwena Local Municipality Supply Chain Management Policy, and the following framework is provided as a guideline in this regard.

1. Bids will be adjudicated in terms of inter alia:

- Compliance with RFQ conditions
- Technical specifications

If the bid does not comply with the bid conditions or technical specifications, the bid shall be rejected.

2. Good standing with SA Revenue Service

Establish whether a valid original tax clearance certificate or copy thereof has been submitted with the Bid document on closing date of the bid. If no such Certificate or copy thereof has been submitted, the bid must be rejected. If a valid original tax clearance certificate has not been submitted, the bidder must be requested in writing to submit a valid original tax clearance certificate by a specific date.

If the bid does not meet the requirements contained in the Mogalakwena Local Municipality Supply Chain Management Policy, and the mentioned framework, it shall be rejected by the Municipality, and may not subsequently be made acceptable by correction or withdrawal of the non-conforming deviation or reservation.

3. **Total Bid Adjudication Points**

The total number of bid adjudication points awarded, is the sum of:

Bid price points + meeting specific goals points (not to exceed 100)

4. **Penalties**

The Municipal Manager must act in terms of paragraph 15 of the Preferential Procurement Policy Regulations 2001, as published on 10 August 2001, against the person awarded the contract upon detecting that a preference in terms of the Preferential Procurement Policy has been obtained on a fraudulent basis, or any specified goals are not attained in the performance of the contract.

Regulation 15 of the Preferential Procurement Policy provides as follows:

“15 (1) An organ of state must, upon detecting that a preference in terms of the Act and these regulations has been obtained on a fraudulent basis, or any specified goals are not attained in the performance of the contract, act against the person awarded the contract.

SIGNATURE OF BIDDER 1)..... Initial & Surname

(3) An organ of state may, in addition to any other remedy it may have against the person contemplated in sub-regulations (1) –

- (a) recover all costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (b) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (c) impose a financial penalty more severe than the theoretical financial preference associated with the claim which was made in the tender; and
- (d) restrict the contractor, its shareholders and directors from obtaining business from any organ of state for a period not exceeding 10 years.

DECLARATION

I,

the undersigned hereby confirm that the information herein is a true reflection of the facts presented, and the person signing this document on behalf of the bidder duly authorised to do so. Should this not be the fact, stipulations regarding this as contained in the Mogalakwena Local Municipality Policy applies. I accept that the Mogalakwena Local Municipality may act against me in terms of paragraph 23 of the general conditions of contract should this declaration prove to be false.

Signing of the quotation in the appropriate spaces, as well as the initialling any amendments by the bidder is mandatory.

SIGNATURE OF BIDDER

PLEASE REMEMBER:

- VALID TAX PIN CERTIFICATE MUST BE SUBMITTED WITH THE BID DOCUMENT
- PROOF OF COMPANY MUNICIPAL RATES AND TAXES OR LEASE AGREEMENT WITH STATEMENT OR A DATED STAMPED LETTER FROM TRIBAL AUTHORITY. (PROOF NOT MORE THAN THREE MONTHS OLD)
- COMPANY REGISTRATION DOCUMENTS
- BBBEE CERTIFICATE/ ORIGINAL CERTIFIED AFFIDAVIT
- CERTIFIED ID COPIES OF ALL DIRECTORS NOT OLDER THAN THREE MONTHS
- CSD REPORT
- ANY OTHER DOCUMENTS AS MAY BE REQUIRED FROM THE QUOTATION

ATTACH ALL REQUIRED DOCUMENTS TO THE LAST PAGE OF YOUR BID DOCUMENT

SIGNATURE OF BIDDER 1)..... Initial & Surname

**MUNICIPAL MANAGER
MM MALUKELA
54 RETIEF STREET
MOKOPANE
0600**

SIGNATURE OF BIDDER 1).....

Initial & Surname