



MOGALAKWENA MUNICIPALITY

ADVERTISEMENT

REQUEST TO SUBMIT PROPOSALS NOTICE: 88/2017

Advert Date: 14.06.2017

Closing Date: 21.06.2017

Closing Time: 10am

PLANNING AND DEVELOPMENT SERVICES- TOWN PLANNING

Mogalakwena Municipality requests for the services of a professional advisor to provide professional support to the adjudication process of a request for proposals for vacant land development.

Item	Evaluation Criteria	Weight	Rating
1.	Experience of serving in statutory bodies such as townships boards, development tribunal and with advising municipalities on institutional, legal and planning matters; (valid certified copies of appointment letters or any official orders issue must be attached);	20	No relevant experience = 0 1 - 2 years = 10 3 – 4 years = 15 5 and above = 20
2.	Registration with statutory bodies e.g. South African Council for Planners (SACPLAN) (valid certified copies of Certificates must be attached);	10	No relevant registration with statutory body = 0 Registration with statutory body = 10
3	Qualifications (valid certified copies of qualification must be attached)	20	Under graduate Degree = 5 Hons. Degree = 10 Masters degree and higher = 20
4	Advising municipalities on land developments projects (attach contactable reference letters)	20	1 to 2 projects = 5 3 to 4 projects = 15 5 and above = 20
Total		70	

3.3 Bidders who score less than 40 out of 70 points for functionality will be not be considered for further evaluation

The following conditions shall apply:

- Prospective Bidders must be registered on **Central Supplier Database (CSD)- Please submit with unique reference number and Supplier number**
- Quotations must be accompanied by:
 1. valid Tax clearance certificate; (Tax compliance status pin issued should also be attached for new tax clearance certificate issued)
 2. B-BBEE status level certificate from an accredited agency, auditors or accountants/Sworn Affidavits
 3. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website www.mogalakwena.gov.za and procurement office (stores).
- Quotation which are submitted in the **wrong box, faxed, e-mailed and submitted after the closing time** will not be considered.
- Only quotations deposited in the tender box will be accepted.
- Exclusion of other items will cause a disqualification, all quotes must be prepared according to the specification
- Any alterations on the quotation must be initialed.
- Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid.
- No pricing option is allowed. Only one price for one brand must be supplied.
- The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
- Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
- Fixed prices must be valid for thirty (30) days.
- **VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.**
- Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBBEEA 2003 and preferential procurement regulations 2017.
- **Quotation on company letterhead in sealed envelope written the notice number and/or description of service must be deposited in a quotation/notice box of Mogalakwena Municipality (Civic Center), 54 Retief Street, Mokopane, 0600 when all request for quotations will be opened in public in the old council chambers, on the ground floor.**

For further enquiries, please contact Supply Chain Management office at 015 491 9662/9647/9731

Molala MM
Acting Municipal Manager
54 Retief Street
Mokopane
0600

