



MOGALAKWENA MUNICIPALITY

## **ADVERTISEMENT**

ADVERT DATE: 27 JUNE 2017

CLOSING DATE: 05 JULY 2017

CLOSING TIME: 10H00

**REQUEST TO SUBMIT QUOTATIONS NOTICE: 90 /2017**

**FINANCE: ADMINISTRATION**

### **REQUEST FOR PROPOSALS FOR THE ACTUARIAL VALUATION OF POST EMPLOYMENT HEALTH CARE BENEFITS AND LONG SERVICE AWARDS AS AT 30 JUNE 2017**

#### **1. OBJECTIVES**

- To determine the actuarial valuation of post-employment health care benefits and long service awards as at 30 June 2017.

#### **2. SCOPE OF WORK**

- To perform an actuarial valuation of the liability in respect of post-employment health care benefits to employees and retirees of Mogalakwena Municipality and to the registered dependents.
- To perform an actuarial valuation of the liability in respect of the entitlement of employees to Long Service Awards.

#### **3. REQUIRED EXPERTISE**

**THE BIDDER MUST DEMONSTRATE AND SUBMIT PROOF IN THE PROPOSAL OF THE KNOWLEDGE AND EXPERTISE OF:**

- Actuarial valuations

- Post –employment health care benefits
- Long service awards
- Company previous, current projects related to the scope of work
  - Actuarial valuation of post-employment health care benefits and long service awards
- Bidders must be registered with Actuarial Society of South Africa
- Bidder who does not possess sufficient expertise as required will not be considered.

**The following conditions shall apply:**

- Prospective Bidders must be registered on **Central Supplier Database (CSD)-Please submit with unique reference number and Supplier number**
- Quotations must be accompanied by:
  1. valid Tax clearance certificate; (Tax compliance status pin issued should also be attached for new tax clearance certificate issued)
  2. B-BBEE status level certificate from an accredited agency, auditors or accountants/Sworn Affidavits
  3. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website [www.mogalakwena.gov.za](http://www.mogalakwena.gov.za) and procurement office (stores).
- Quotation which are submitted in the **wrong box, faxed, e-mailed** and **submitted after the closing time** will not be considered.
- Only quotations deposited in the tender box will be accepted.
- Exclusion of other items will cause a disqualification, all quotes must be prepared according to the specification
- Any alterations on the quotation must be initialed.
- Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid.
- No pricing option is allowed. Only one price for one brand must be supplied.
- The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
- Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
- Fixed prices must be valid for thirty (30) days.
- **VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.**
- Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBBEEA 2003 and preferential procurement regulations 2017.

- **Quotation on company letterhead in sealed envelope written the notice number and/or description of service must be deposited in a quotation/notice box of Mogalakwena Municipality (Civic Center), 54 Retief Street, Mokopane, 0600 when all request for quotations will be opened in public in the old council chambers, on the ground floor.**

For further enquiries, please contact Supply Chain Management office at 015 491 9662/9647/9731

Molala MM  
Acting Municipal Manager  
54 Retief Street  
Mokopane  
0600